



WAUKEGAN
PUBLIC
LIBRARY



Waukegan Public Library – Board of Trustees

Regular

Wednesday, February 19, 2025

Meeting Room A - 6:30 PM

Any member of the public wishing to make comments must submit, in writing via email, to angelaclarke@waukeganpl.info before 3pm on Wednesday, February 19, 2025, or be present at the meeting for the opportunity to comment per the Public Participation at Board Meetings policy. If you require assistance in attending the meeting, please call 847-775-2552.

Agenda

- I. Call to Order
- II. Roll Call
- III. Admit Remote Board Member Attendance
- IV. Public Comment
- V. Staff Participation – Signage & Marketing Goals Presentation
- VI. Consent Agenda
 - A. **Approval of Minutes of Regular Meeting** December 18, 2024
 - B. **Approval of Check Detail** for December 2024 and January 2025
 - C. **Approval of Board Policies:**
 - 1. Maker Space Use Policy
 - 2. Sexual Harassment Policy
 - D. **Reports of Standing Committees: Committee of the Whole** February 5, 2025
 - 1. Finance and Facilities
 - 2. Policy
 - 3. Development
 - 4. General and Summary
- Motion:** The Consent Agenda be approved as presented
- VII. Item(s) removed from Consent Agenda, if any
- VIII. Executive Director's Report
- IX. Old Business
 - A. FY25-26 Budget Draft
 - B. Approval of Youth Remodel Construction Contract
 - C. Approval of Youth Remodel Furniture Contracts
 - D. Approval of Youth Remodel Shelving Contract
- X. New Business
 - A. Actual to Budget Report for December 2024 and January 2025
 - B. Final Audit Report FY23-24
- XI. Good of the Order
 - A. **President's Report**
 - B. **Communication from our Counsel**
Karl Ottosen
 - C. **Trustee Comments**
- XII. Adjournment
- Motion:** The meeting be adjourned