



WAUKEGAN  
PUBLIC  
LIBRARY

## Waukegan Public Library – Board of Trustees

Committee of the Whole

Wednesday, November 6, 2024

Board Room - 6:30 PM

Any member of the public wishing to make comments must submit, in writing via email, to [angelaclarke@waukeganpl.info](mailto:angelaclarke@waukeganpl.info) before 3pm on Wednesday, November 6, 2024, or be present at the meeting for the opportunity to comment per the Public Participation at Board Meetings policy. If you require assistance in attending the meeting, please call 847-775-2552.

### Agenda

- I. Call to Order
- II. Roll Call
- III. Admit Remote Board Member Attendance
- IV. Public Comment
- V. General Committee of the Whole: Jon Martin, President
  - A. **Approval of Minutes of Committee of the Whole Meeting** October 2, 2024  
**Motion:** Approval of Minutes be approved as presented
  - B. Development Committee Meeting Minutes, September 29, 2024
  - C. Library Director Goals
- VI. Development Committee of the Whole: Brett Mitchell, Trustee
  - A. Board Social Media Monthly Post
  - B. Schedule Board Retreat
  - C. ALA Craft Your Story
- VII. Policy Committee of the Whole: Christa Sanchez, Vice-President
  - A. Library Use Policy Draft
  - B. Technology Access Policy Draft
  - C. Incident Report Overview
  - D. Organizational Chart
- VIII. Finance and Facilities Committee of the Whole: Steve Bugg, Treasurer
  - A. Annual Staff Holiday Recognition
  - B. Youth Remodel Schedule
  - C. City Mural for Library Garage Doors
  - D. FY25-26 Budget Process
  - E. Check Detail Report for October 2024
- IX. Announcements
  - A. November Community Events
- X. Adjournment  
**Motion:** The meeting be adjourned