



Waukegan Public Library – Board of Trustees

Regular

Wednesday, September 18, 2024

Meeting Room A - 6:30 PM

Any member of the public wishing to make comments must submit, in writing via email, to angelaclarke@waukeganpl.info before 3pm on Wednesday, September 18, 2024 or be present at the meeting for the opportunity to comment per the Public Participation at Board Meetings policy. If you require assistance in attending the meeting, please call 847-775-2552.

Agenda

- I. Call to Order
- II. Roll Call
- III. Admit Remote Board Member Attendance
- IV. Public Comment
- V. Staff Participation
 - A. Introduction of new staff, Austin K., Maintenance Specialist
 - B. Strategic Plan Quarter One presentation
- VI. Consent Agenda
 - A. **Approval of Minutes of Regular Meeting July 24, 2024**
 - B. **Approval of Check Detail for July 2024**
 - C. **Approval of Check Detail for August 2024**
 - D. **Approval of Board Policies:**
 - 1. Library Cards, Circulation, and Fees Policy
 - 2. Credit Cards Policy
 - 3. Donations Policy
 - 4. Purchasing Policy
 - E. **Reports of Standing Committees: Committee of the Whole September 4, 2024**
 - 1. Finance and Facilities
 - 2. Policy
 - 3. Development
 - 4. General and Summary
- Motion: The Consent Agenda be approved as presented**
- VII. Item(s) removed from Consent Agenda, if any
- VIII. Executive Director's Report
- IX. Old Business
- X. New Business
 - A. Approval of Architecture invoice for lower level master plan
 - Motion: To approve Product Architecture + Design Invoice**
 - B. Actual to Budget Report for July and August 2024

- XI. Good of the Order
 - A. **President's Report**
 - B. **Communication from our Counsel**
Karl Ottosen
 - C. **Trustee Comments**

XII. Adjournment

Motion: The meeting be adjourned