



Waukegan Public Library – Board of Trustees

Committee of the Whole

Wednesday, August 7, 2024

Board Room - 6:30 PM

Any member of the public wishing to make comments must submit, in writing via email, to angelaclarke@waukeganpl.info before 3pm on Wednesday, August 7, 2024 or be present at the meeting for the opportunity to comment per the Public Participation at Board Meetings policy. If you require assistance in attending the meeting, please call 847-775-2552.

Agenda

- I. Call to Order
- II. Roll Call
- III. Admit Remote Board Member Attendance
- IV. Public Comment
- V. General Committee of the Whole: Jon Martin, President
 - A. Approval of Minutes of the Committee of the Whole Meeting July 10, 2024
Motion: Approval of Minutes be approved as presented
- VI. Policy Committee of the Whole: Christa Sanchez, Vice-President
 - A. Executive Director Succession Plan
 - B. Purchasing Policy
 - C. Donations Policy
 - D. Credit Card Policy
 - E. Semi-Annual Review of Executive Session Minutes in accordance with 5 ILCS 120/2 (c) 21
 1. Recommendation from the committee
- VII. Development Committee of the Whole:
 - A. Board Social Media Monthly Post
 - B. Board Retreat and Calendar
 - C. New Board Member Welcome & Board Meeting Guidelines/Trustee Roles
- VIII. Finance and Facilities Committee of the Whole: Steve Bugg, Treasurer
 - A. Review Hinkston Park Branch Agreement
 - B. Check Detail Report for July 2024
- IX. Announcements
 - A. August Community Events
- X. Adjournment
Motion: The meeting be adjourned