

Waukegan Public Library
Profit & Loss Budget Overview
May 2024 through April 2025

	TOTAL
	May '24 - Apr 25
Ordinary Income/Expense	
Income	
40000 · Total Revenues	
41000 · Real Estate Tax Revenue	4,780,000.00
42000 · Library Revenues	19,000.00
43000 · Contributed Income	
43100 · Contributions	5,000.00
43200 · Donations	67,500.00
43300 · Sponsorships	18,500.00
Total 43000 · Contributed Income	91,000.00
44000 · Grant Revenue	
44100 · Per Capita Grant	131,800.00
44300 · Other Grants	212,300.00
Total 44000 · Grant Revenue	344,100.00
45000 · Interest Income	189,100.00
46000 · Other Income	500.00
47000 · Recycling Income	300.00
Total 40000 · Total Revenues	5,424,000.00
Total Income	5,424,000.00
Expense	
50000 · Total Expenses	
51000 · Salary Related	
51100 · Salaries	2,170,000.00
51300 · Employment Taxes	
51310 · FICA Employer's Share	137,700.00
51320 · IMRF Employer's Share	228,600.00
51330 · Medicare Employer's Share	32,200.00
51340 · Unemployment Tax	2,600.00
Total 51300 · Employment Taxes	401,100.00
51400 · Employee Benefits	
51410 · Health Insurance	451,000.00
51420 · Dental Insurance	22,300.00
51430 · Vision Insurance	1,700.00
51440 · Life Insurance	3,300.00
51450 · Flex Benefits	1,500.00
Total 51400 · Employee Benefits	479,800.00
51500 · Training	
51510 · Professional Development	4,000.00
51520 · Conference Expenses	8,300.00

	TOTAL
	May '24 - Apr 25
51530 · Staff Day	2,500.00
51540 · Professional Mships & Dues	3,200.00
Total 51500 · Training	18,000.00
51600 · Mileage Reimbursement	400.00
51700 · Other Staff Costs	
51710 · Staff Recognition/Appreciation	500.00
51730 · Meals	2,000.00
51740 · Staff Tuition Assistance	2,000.00
51750 · Background Checks - Employees	400.00
51760 · Hiring Fees	1,500.00
Total 51700 · Other Staff Costs	6,400.00
51800 · Contracted Services	25,000.00
51900 · Union Dues	700.00
Total 51000 · Salary Related	3,101,400.00
52000 · Administrative Expenses	
52100 · Postage	
52110 · Newsletter Postage	14,000.00
52100 · Postage - Other	4,500.00
Total 52100 · Postage	18,500.00
52200 · Insurance	70,400.00
52300 · Board Related	5,000.00
52400 · Professional Fees	194,800.00
52500 · Audit and Accounting Fees	9,800.00
52600 · Payroll Service	10,000.00
52700 · Bank and Credit Card Fees	3,000.00
52800 · Legal Fees	24,000.00
52900 · Contingency	8,000.00
Total 52000 · Administrative Expenses	343,500.00
53000 · Supplies	
53100 · Office Supply	14,500.00
53200 · CM Processing Supplies	15,000.00
Total 53000 · Supplies	29,500.00
54000 · Library Materials	
54100 · Library Material General	170,250.00
54200 · E-Resources	83,500.00
54300 · B&T	2,900.00
54400 · Online Search/OCLC	7,800.00
54500 · E-Books	167,350.00
54800 · Special Collection	
54810 · Hot Spots	30,000.00
54800 · Special Collection - Other	10,000.00
Total 54800 · Special Collection	40,000.00

	TOTAL
	May '24 - Apr 25
Total 54000 · Library Materials	471,800.00
56000 · Programs	
56100 · Adult Programs	
56110 · Adult Education	13,400.00
56100 · Adult Programs - Other	9,500.00
Total 56100 · Adult Programs	22,900.00
56200 · Teen Programs	3,000.00
56300 · Childrens Programs	
56310 · Children Supplies	1,500.00
56300 · Childrens Programs - Other	13,800.00
Total 56300 · Childrens Programs	15,300.00
56450 · Summer Reading	5,000.00
56500 · Movie Licensing	1,200.00
56600 · Sponsored Programs	
56615 · United Way	2,500.00
56625 · Concerts	6,000.00
Total 56600 · Sponsored Programs	8,500.00
56700 · Customer Service	2,000.00
Total 56000 · Programs	57,900.00
57000 · Marketing	
57100 · Translations	1,000.00
57200 · Marketing Software	12,600.00
57300 · Printing	33,000.00
57400 · Signs	3,000.00
57500 · Advertising	8,000.00
57600 · Engagement and Outreach	20,000.00
57700 · Marketing Other	1,500.00
57800 · Exhibits	3,000.00
Total 57000 · Marketing	82,100.00
58500 · Grants	
58540 · Schreiber	
58541 · Bus to Us	7,000.00
58542 · Welcome Bags	6,800.00
58540 · Schreiber - Other	45,000.00
Total 58540 · Schreiber	58,800.00
58560 · Construction	125,000.00
58570 · Abbott	23,000.00
58580 · Blanton Books	4,000.00
58590 · GLCU Financial Literacy	1,500.00
Total 58500 · Grants	212,300.00
59000 · Building and Maintenance	
59100 · Building Repairs	

	TOTAL
	May '24 - Apr 25
59110 · HVAC Repairs	5,000.00
59120 · Elevator Repairs	2,300.00
59140 · Misc Repairs	16,650.00
Total 59100 · Building Repairs	23,950.00
59200 · Equipment Repairs	2,000.00
59300 · Vehicle Repairs, Gas & Upkeep	7,000.00
59400 · Building & Maintenance Supplies	
59410 · Janitorial Supplies	4,500.00
59420 · Maintenance Supplies	18,000.00
Total 59400 · Building & Maintenance Supplies	22,500.00
59500 · Equipment Rental	200.00
59600 · Utilities	8,000.00
59700 · Safety & Security	4,000.00
59800 · Green Initiatives	1,000.00
59900 · Building Services Contract	
59910 · HVAC Contract	
59911 · Filter Contract	1,800.00
59912 · Water Contract	1,450.00
59910 · HVAC Contract - Other	17,000.00
Total 59910 · HVAC Contract	20,250.00
59920 · Elevator Contract	4,300.00
59930 · Safety & Security Contract	300.00
59940 · Grounds Contract	7,000.00
59950 · Alarm Systems Contract	3,700.00
Total 59900 · Building Services Contract	35,550.00
Total 59000 · Building and Maintenance	104,200.00
60000 · IT Services	
60100 · IT Equipment	82,260.00
60300 · Telephones	
60310 · Local and Long Distance Service	68,150.00
60320 · Telephone Repairs	150.00
60330 · Wireless Service	70,000.00
Total 60300 · Telephones	138,300.00
60400 · Internet	30,000.00
60500 · Software Licenses	64,740.00
60600 · Website Development	1,600.00
60700 · Consultant	37,000.00
Total 60000 · IT Services	353,900.00
60800 · Capital Expenses	
60810 · Furniture & Fixtures	575,600.00
60820 · Equipment Leases	22,100.00
60830 · Capital Expenditures - Other	5,000.00

	TOTAL
	May '24 - Apr 25
Total 60800 · Capital Expenses	602,700.00
60900 · Debt Service	
60910 · Principal Payments	230,000.00
60920 · Interest Expense	63,700.00
Total 60900 · Debt Service	293,700.00
Total 50000 · Total Expenses	5,653,000.00
Total Expense	5,653,000.00
Net Ordinary Income	-229,000.00
Net Income	-229,000.00