



WAUKEGAN  
PUBLIC  
LIBRARY



## Waukegan Public Library – Board of Trustees

Regular

Wednesday, February 21, 2024

Meeting Room A - 6:30 PM

Any member of the public wishing to make comments must submit, in writing via email, to [angelaclarke@waukeganpl.info](mailto:angelaclarke@waukeganpl.info) before 3pm on Wednesday, February 21, 2024 or be present at the meeting for the opportunity to comment per the Public Participation at Board Meetings policy.  
If you require assistance in attending the meeting, please call 847-775-2552.

### Agenda

- I. Call to Order
- II. Roll Call
- III. Admit Remote Board Member Attendance
- IV. Public Comment
- V. Board Member Introductions
- VI. Public Participation – Audubon/Saving Our Shores Birding Kits
- VII. Consent Agenda
  - A. **Approval of Minutes of Regular Meeting** January 24, 2024
  - B. **Approval of Minutes of Finance Committee** February 7, 2024
  - C. **Approval of Check Detail for** January 2024
  - D. **Approval of Board Policies:**
    - 1. Public Postings, Artwork, & Exhibits policy
    - 2. Media Relations policy
    - 3. Photography, Film, Video policy
  - E. **Reports of Standing Committees: Committee of the Whole** February 7, 2024
    - 1. Finance and Facilities
    - 2. Policy
    - 3. Development - Report of Strategic Plan/Board Development Ad Hoc Committee
    - 4. General and Summary
- Motion:** The Consent Agenda be approved as presented
- VIII. Item(s) removed from Consent Agenda, if any
- IX. Executive Director's Report
- X. Old Business
  - A. Foundation Fundraiser 125<sup>th</sup> Anniversary Update
  - B. Approval of Waukegan Community Bank, a Wintrust Community Bank as primary banking partner
  - Motion:** To approve transfer of funds to Waukegan Community Bank
  - C. Consumers Credit Union as secondary banking partner

**Motion:** To approve transfer of funds to Consumers Credit Union

D. Approval of PMA Financial Network, LLC as investment partner

**Motion:** To approve transfer of funds to PMA

XI. New Business

A. Actual to Budget Report for January 2024

XII. Good of the Order

A. **President's Report**

B. **Communication from our Counsel**

Karl Ottosen

C. **Trustee Comments**

XIII. Adjournment

**Motion:** The meeting be adjourned