

## Waukegan Public Library – Board of Trustees

Regular Meeting

Wednesday, May 17, 2023

Meeting Room A - 6:30 PM

### Agenda

#### I. Call to Order

The meeting was called to order at 6:34pm by Mr. Martin.

#### II. Roll Call

Trustees Present: Jon Martin; Robert Freeman; Gerardo Gordillo; Cathy Rogers; Steve Bugg; Rebecca Solano

Absent with notice: Nathan Thebarger

Also, present Tiffany Verzani; Amy Grossman; Karl Ottosen.

Staff and community participants: Hector Donoe, Jennyfer Cordova, Candace Browdy

#### III. Public Comment

None

#### IV. Staff Participation

- New Print & Digital Media Associate, Hector Donoe, was introduced to the Board.
- 2023 Summer Reading Program Presentation was made by Communications & Community Engagement Manager, Jennyfer Cordova

#### V. Audience Participation

- Candace Browdy of ConnectLakeCounty provided an overview of their work with digital equity and broadband access issues, as well as their partnership with the library to issue hotspots and computers to the public.

#### VI. Consent Agenda

Approval of Minutes of Regular Meeting April 19, 2023

Approval of Check Detail for April 2023

Approval of Board By-laws

A motion to approve the consent agenda was made by Mr. Freeman and seconded by Ms. Solano.

**Roll Call Vote:** Ayes 7, Nays 0, Absent 1

## VII. Items Removed from Consent Agenda

None

## VIII. Executive Director's Report

Ms. Verzani shared highlights from her report including strategic plan update, recent donations, and goals for mobile services and moving to a new library consortium.

## IX. Old Business

None

## X. New Business

A. FY21-22 Audit Presented by Martha Trotter of Sikich LLC.

Motion: To accept and file the audit as presented was made by Ms. Rogers and seconded by Mr. Freeman

**Roll Call Vote:** Ayes 7, Nays 0, Absent 1

B. Vehicle Purchase Contract Review

**Motion:** The contract for a Ford Transit 250 Cargo Van be approved with a not to exceed amount of \$58,000 was made by Mr. Bugg and seconded by Ms. Rogers

**Roll Call Vote:** Ayes 7, Nays 0, Absent 1

C. Actual to Budget Report for April 2023 was filed

## XI. Good of the Order

President's Report - Upcoming Meetings: Committee of the Whole on June 7th, 2023 and Regular Board Meeting on June 21st, 2023

Trustee Comments

None

## XII. Executive Session

**Motion to adjourn to Executive Session** for the purpose of discussing the proposed collective bargaining agreement per ILCS ILCS 120/2(c)(2) was made by Mr. Freeman and seconded by Mr. Bugg at 8:15pm.

## XIII. Adjournment

**Motion:** The meeting be adjourned was made by Mr. Freeman and seconded by Ms. Solano; all in favor; meeting adjourned at 8:40pm.

Respectfully Submitted,

Robb Freeman, Acting Secretary, May 17, 2023