

Waukegan Public Library – Board of Trustees

Regular Meeting

Wednesday, June 21, 2023

Meeting Room A - 6:30 PM

Minutes

I. Call to Order

The meeting was called to order at 6:33pm

II. Roll Call

Trustees Present: Jon Martin; Robert Freeman; Nathan Thebarghe; Rebecca Solano; Gerardo Gordillo; Cathy Rogers; Steve Bugg; and Christa Sanchez

Also, present Tiffany Verzani; Amy Grossman; Anna Guthman; Karl Ottosen

III. Public Comment

IV. Staff Participation

Children's Department staff members Rubi Arreola and Rosario Colin gave a presentation about the library's new Sensory Kit collection and plans for converting an unused large study room into a sensory/comfort room for kids and parents.

V. Audience Participation

Executive Director of Warren-Newport Public Library, Ryan Livergood, attended to share their library's experience in moving to the CCS consortium and extolled the benefits to all of Lake County residents if WPL were to make the same move.

VI. Consent Agenda

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Approval of Minutes of Regular Meeting May 17, 2023

Approval of Check Detail for May 2023

Approval of Investment policy, Fund Balance policy, Meeting Room policy

Reports of Standing Committees: Committee of the Whole May 3, 2023

1. Finance and Facilities 2. Policy 3. Development 4. General and Summary

a. **Motion:** The Consent Agenda be approved as presented made by Mr. Thebarghe and seconded by Ms. Rogers.

b. **Roll Call Vote:** Ayes 8, Nays 0, Absent 0

VII. Items Removed from Consent Agenda, if any

None

- VIII. Executive Director's Report Ms.
Ms. Verzani presented highlights from her report including the launch of the sensory kit collection, the Job Center partnership to bring a Career Kiosk to the library, and an update on the development of statistical spreadsheets. She also shared next steps for the library's move to CCS.
- IX. Old Business
None
- X. New Business A.
Nominations for Board of Trustee Officers, Term of Office July 2023-June 2024
The following slate was put forth: President- Jon Martin, Vice-President – Robb Freeman, Secretary – Nathan Theborge, Treasurer – Steve Bugg
Motion: On a motion from Ms. Solano and seconded by Ms. Sanchez, the slate was approved by unanimous consent.
Roll Call Vote: Ayes 8, Nays 0, Absent 0
B. Approval of Resolution 2023-34 Collective Bargaining Agreement
Motion: The Collective Bargaining agreement be approved as presented made by Mr. Freeman and seconded by Ms. Rogers.
Roll Call Vote: Ayes 8, Nays 0, Absent 0
C. Personnel Policy Draft was reviewed
D. Actual to Budget Report for May 2023 report was filed
- XI. Good of the Order
President's Report
a. Upcoming Meetings: Committee of the Whole on June 7th, 2023
b. Regular Board Meeting on June 21st, 2023
- XII. Trustee Comments
Trustees shared positive comments regarding the presentations by guests.
- XIII. Adjournment
Motion: The meeting be adjourned was made by Mr. Theborge and seconded by Mr. Martin; all in favor; meeting adjourned at 8:22pm.

Respectfully Submitted

Nathan Theborge, June 21, 2023

Secretary