



## Waukegan Public Library – Board of Trustees

Committee of the Whole

Wednesday, January 10, 2024

Board Room - 6:30 PM

Any member of the public wishing to make comments must submit, in writing via email, to [angelaclarke@waukeganpl.info](mailto:angelaclarke@waukeganpl.info) before 3pm on Wednesday, January 10, 2024, or be present at the meeting for the opportunity to comment per the Public Participation at Board Meetings policy. If you require assistance in attending the meeting, please call 847-775-2552.

### Agenda

- I. Call to Order
- II. Roll Call
- III. Admit Remote Board Member Attendance
- IV. Public Comment
- V. General Committee of the Whole: Jon Martin, President
  - A. **Approval of Minutes of Committee of the Whole Meeting** December 6, 2023  
**Motion:** Approval of Minutes be approved as presented
- VI. Policy Committee of the Whole: Robb Freeman, Vice-President
  - A. Semi Annual Review of Executive Session Minutes in accordance with 5 ILCS 120/2 (c) 21.
  - B. Ethics & Statements Policy Review
  - C. Review of organizational chart and staffing
- VII. Development Committee of the Whole: Gerardo Gordillo
  - A. Strategic Plan Draft Review
- VIII. Finance and Facilities Committee of the Whole: Steve Bugg, Treasurer
  - A. Check Detail Report for December 2023
  - B. Financial Report Examples
  - C. FY 24/25 Budget Draft
- IX. Announcements
  - A. January Community Events
- X. Adjournment  
**Motion:** The meeting be adjourned