



Providing the path to empower and support learning and discovery.

## Waukegan Public Library – Board of Trustees

Regular Meeting

Wednesday, August 16, 2023

Bradbury Room—6:30 PM

### Agenda

Any member of the public wishing to make comments must submit, in writing via email, to [tiffanyverzani@waukeganpl.info](mailto:tiffanyverzani@waukeganpl.info) before 3 pm on Wednesday, August 16, 2023, or be present at the meeting for the opportunity to comment per the Public Participation at Board Meetings policy. If you require assistance in attending the meeting, please call 847-775-2581.

- I. Call to Order
- II. Roll Call
- III. Public Comment
- IV. Staff Participation—Claire & Angela
- V. Consent Agenda
  - A. Approval of Minutes of Committee of the Whole July 5, 2023
  - B. Approval of Minutes of Regular Meeting July 19, 2023
  - C. Approval of Minutes of Strategic Planning Committee August 7, 2023
  - D. Approval of Check Detail for July 2023
  - E. Approval of Board Policies
  - F. Reports of Standing Committees: Committee of the Whole August 2, 2023
    - 1. Finance and Facilities
    - 2. Policy
    - 3. Development
    - 4. General and Summary
- Motion:** The Consent Agenda be approved as presented
- VI. Item(s) removed from Consent Agenda, if any
- VII. Personnel Policy
  - Motion:** The Personnel Policy be approved with updates
- VIII. Executive Director's Report  
Tiffany Verzani
- IX. Operations Report  
Anna Chan-Guthman
- X. Old Business
  - A. CCS Membership Agreement

XI. New Business

- A. Nu-Gen Hold Harmless Agreement
- B. Actual to Budget Report for July 2023

XII. Good of the Order

- A. President's Report
  - Upcoming Meetings: Committee of the Whole on September 6th, 2023
  - Regular Board Meeting on September 20th, 2023
- B. Communication from our Counsel
  - Karl Ottosen
- C. Trustee Comments

XIII. Adjournment

**Motion:** The meeting be adjourned

Total Time:

For questions or comments, please email the Board at [wplboard@waukeganpl.info](mailto:wplboard@waukeganpl.info)  
or visit the Board's website at [www.waukeganpl.org/board-of-trustees](http://www.waukeganpl.org/board-of-trustees).

For assistance in accessing the meeting, contact 847-775-2557.