



WAUKEGAN
PUBLIC
LIBRARY



Providing the path to empower and support learning and discovery

Waukegan Public Library – Board of Trustees

Regular Meeting

Wednesday, July 19, 2023

Meeting Room A - 6:30 PM

Agenda

I. Call to Order

II. Roll Call

III. Public Comment

Any member of the public wishing to make comments must submit, in writing via email, to tiffanyverzani@waukeganpl.info before 3pm on Wednesday, July 19, 2023 or be present at the meeting for the opportunity to comment per the Public Participation at Board Meetings policy. If you require assistance in attending the meeting, please call 847-775-2581.

IV. ACTION - Election of Officers

One Year Term

President – Jon Martin

Vice President – Robert Freeman

Secretary – Nathan Thebarga

Treasurer – Steve Bugg

Motion: The Slate of Officers be approved as presented

V. ACTION - Committee Appointments

Appointment of Committee Chairs

Reauthorization of Committee of the Whole

Continuation of Special Committees

Motion: The Committee Structure and Appointments be approved as presented

VI. Staff Participation

New staff introduction – Claire Thomas, Programming and eResources Librarian

VII. ACTION – Consent Agenda

A. Approval of Minutes of Regular Meeting June 21, 2023

B. Approval of Check Detail for June 2023

C. Approval of Board Policies

1. Collection Development Policy

D. Reports of Standing Committees: Committee of the Whole July 5, 2023

1. Finance and Facilities
2. Policy
3. Development
4. General and Summary

Motion: The Consent Agenda be approved as presented

IX. Item(s) removed from Consent Agenda, if any

X. Executive Director's Report

Tiffany Verzani

XI. Old Business

A. CCS Membership – Rebecca Malinowski, CCS Executive Director

XI. New Business

A. Personnel Policy Draft

B. Actual to Budget Report for June 2023

C. ACTION - Semi Annual Review of Executive Session Minutes in accordance with 5 ILCS 120/2 (c) 21.

Motion: The Executive Session Minutes be approved.

Motion: Determination to remain closed or provide for selected dates to be released

E. ACTION - Resolution of Appreciation, Outgoing Board President

Motion: The Resolution be approved as presented

V. Good of the Order

A. President's Report

Upcoming Meetings: Committee of the Whole on August 2nd, 2023

Regular Board Meeting on August 16th, 2023

B. Communication from our Counsel

Karl Ottosen

C. Trustee Comments

VI. Adjournment

Motion: The meeting be adjourned