

Waukegan Public Library
Profit & Loss Budget vs. Actual
 May 2020 through April 2021

	May '20 - Apr 21
Ordinary Income/Expense	
Income	
40000 · Total Revenues	
41000 · Real Estate Tax Revenue	4,400,000.00
42000 · Library Revenues	25,000.00
44000 · Grant Revenue	
44100 · Per Capita Grant	69,000.00
Total 44000 · Grant Revenue	69,000.00
Total 40000 · Total Revenues	4,494,000.00
Total Income	4,494,000.00
Expense	
50000 · Total Expenses	
51000 · Salary Related	
51100 · Salaries	2,300,000.00
51300 · Employment Taxes	
51310 · FICA Employer's Share	147,000.00
51320 · IMRF Employer's Share	255,150.00
51330 · Medicare Employer's Share	34,650.00
51340 · Unemployment Tax	10,500.00
Total 51300 · Employment Taxes	447,300.00
51400 · Employee Benefits	
51410 · Health Insurance	277,200.00
51420 · Dental Insurance	16,800.00
51430 · Vision Insurance	1,628.00
51440 · Life Insurance	4,200.00
51450 · Flex Benefits	630.00
Total 51400 · Employee Benefits	300,458.00
51500 · Training	
51510 · Professional Development	8,000.00
51520 · Conference Expenses	7,000.00
51530 · Staff Day	3,000.00
51540 · Professional Mships & Dues	5,000.00
Total 51500 · Training	23,000.00
51600 · Travel	6,000.00
51700 · Other Staff Costs	
51710 · Staff Recognition/Appreciation	1,500.00
51720 · Staff Room	1,000.00
51730 · Meals/Food	1,250.00
51740 · Staff Benefit Programs	250.00
51750 · Background Checks - Employees	300.00
51760 · Other	200.00
Total 51700 · Other Staff Costs	4,500.00
51800 · Contracted Services	3,000.00
Total 51000 · Salary Related	3,084,258.00

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52000 · Administrative Expenses	
52100 · Postage	6,000.00
52200 · Insurance	66,000.00
52300 · Board Related	1,500.00
52400 · Professional Fees - Other	100.00
52500 · Audit and Accounting Fees	12,500.00
52600 · Payroll Service	9,000.00
52700 · Bank and Credit Card Fees	2,500.00
52800 · Legal Fees	20,000.00
52900 · Contingency	10,000.00
Total 52000 · Administrative Expenses	127,600.00
53000 · Supplies	
53100 · Administrative	16,580.00
53200 · CM Processing Supplies	20,000.00
53300 · ELC Supplies	1,500.00
53400 · Maintenance Supplies	20,000.00
Total 53000 · Supplies	58,080.00
54000 · Library Materials	
54100 · General	185,000.00
54200 · E-Resources	95,000.00
54300 · B&T	3,000.00
54400 · Online Search/OCLC	11,000.00
54500 · E-Books	40,000.00
54600 · Authority Control	7,500.00
54700 · Resource Share	5,000.00
Total 54000 · Library Materials	346,500.00
55000 · Building Services Contract	47,000.00
56000 · Programs	
56100 · Adult Programs	4,000.00
56200 · Teen Programs	1,800.00
56300 · Childrens Programs	7,000.00
56400 · Special Programs	8,250.00
56500 · Movie Licensing	1,750.00
56600 · Sponsored Programs	
56610 · Adult Programs	1,500.00
56620 · Special Programs	12,000.00
56630 · Reading Programs	0.00
Total 56600 · Sponsored Programs	13,500.00
Total 56000 · Programs	36,300.00
56700 · Testing	2,000.00
57000 · Marketing	
57100 · Translations	2,500.00
57200 · Software	1,500.00
57300 · Printing	35,000.00

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57400 · Signs	4,000.00
57500 · Advertising	6,000.00
57600 · Engagement and Outreach	3,000.00
57700 · Other	4,500.00
Total 57000 · Marketing	56,500.00
58000 · Foundation Related	
Total 58000 · Foundation Related	0.00
Total 58500 · Grants	0.00
59000 · Repairs and Maintenance	
59100 · Building Repairs	5,000.00
59200 · Equipment Repairs	3,500.00
59300 · Vehicle Repairs, Gas & Upkeep	2,000.00
59400 · Cleaning Service	2,000.00
59600 · Utilities	4,000.00
59700 · Security	500.00
59800 · Green Initiatives	1,500.00
Total 59000 · Repairs and Maintenance	18,500.00
60000 · Tech Services	
60100 · Tech Equipment	16,000.00
60200 · Computer Maintenance	95,000.00
60300 · Telephones	
60310 · Local and Long Distance Service	10,000.00
60320 · Telephone Repairs	300.00
60330 · Wireless Service	5,500.00
60340 · Equipment	1,000.00
Total 60300 · Telephones	16,800.00
60400 · Internet	24,000.00
60500 · Software Licenses	65,000.00
60600 · Website Development	1,000.00
60700 · Consultant	0.00
Total 60000 · Tech Services	217,800.00
60800 · Capital Expenses	
60810 · Furniture & Fixtures	15,000.00
60820 · Equipment Leases	40,000.00
60830 · Capital Expenditures - Other	150,000.00
Total 60800 · Capital Expenses	205,000.00
60900 · Debt Service	
60910 · Principal Payments	190,000.00
60920 · Interest Expense	104,462.00
Total 60900 · Debt Service	294,462.00
Total 50000 · Total Expenses	4,494,000.00
Total Expense	4,494,000.00
Net Ordinary Income	0.00
Net Income	0.00