



Providing the path to empower and support learning and discovery.

Waukegan Public Library – Board of Trustees

Regular Meeting

Wednesday, May 17, 2023

Meeting Room A - 6:30 PM

Agenda

I. Call to Order

II. Roll Call

III. Public Comment

Any member of the public wishing to make comments must submit, in writing via email, to tiffanyverzani@waukeganpl.info before 3 pm on Wednesday, May 17, 2023 or be present at the meeting for the opportunity to comment per the Public Participation at Board Meetings policy. If you require assistance in accessing the meeting, please call 847-775-2581.

IV. Staff Participation

New Staff Introduction, Hector Donoe, Print & Digital Media Associate

Summer Reading Program Presentation – Jennyfer Cordova

V. Audience Participation

Connect Lake County – Library Partnership

VI. Consent Agenda

A. Approval of Minutes of Regular Meeting April 19, 2023

B. Approval of Check Detail for April 2023

C. Approval of Board Policies

1. By-laws

D. Reports of Standing Committees: Committee of the Whole April 5, 2023

1. Finance and Facilities

2. Policy

3. Development

4. General and Summary

Motion: The Consent Agenda be approved as presented

VII. Item(s) removed from Consent Agenda, if any

VIII. Executive Director's Report

Tiffany Verzani

IX. Operations Report

Anna Chan-Guthman

X. Old Business

A. Discussion from Development Committee, Advocacy video

XI. New Business

A. FY21-22 Audit

Motion: To accept and file the audit as presented.

B. Vehicle Purchase Contract Review

Motion: The contract for a Ford Transit 250 Cargo Van be approved.

C. Actual to Budget Report for April 2023

XII. Good of the Order

A. President's Report

Upcoming Meetings: Committee of the Whole on June 7th, 2023

Regular Board Meeting on June 21st, 2023

B. Communication from our Counsel

Karl Ottosen

C. Trustee Comments

XIII. Adjournment

Motion: The meeting be adjourned