

**Waukegan Public Library – Board of Trustees**  
Special Committee Meeting  
Strategic Plan Committee  
March 15, 2023  
Board Room - 4:00PM

Minutes

I. Call to Order

The meeting was called to order at 4:05PM

I. Roll Call

Trustees Present: Jon Martin; Gerardo Gordillo; and Cathy Rogers.  
Also, present Tiffany Verzani; Anna Guthman; and Patrick Toto.

II. Public Comment

None

III. Old Business

None

IV. New Business

The Strategic Plan committee conducted two interviews with consultant agencies.  
Interview with FastFoward Libraries began at 4:35pm and concluded at 5:03pm.  
Interview with ReThinking Libraries began at 5:07pm and concluded at 5:35pm.

The Committee discussed strengths of both agencies, and considered which agency would be most engaging and responsive to the needs of staff, trustees, and the public. The Committee noted the difference in focus of each group (community focused versus more statistically focused), the composition of their team, and ability to meet in person.

B. Recommendation of Consultant to Hire

Concluding discussion, the Trustees unanimously recommend FastFoward Libraries to contract with for the development of a strategic plan.

VI. Adjournment

The meeting was adjourned at 6:30PM

