



Waukegan Public Library – Board of Trustees
Regular Meeting
Wednesday, April 19, 2023
Meeting Room A - 6:30 PM

Agenda

- | | | |
|-------|---|-----------|
| I. | Call to Order | [<1 min.] |
| II. | Roll Call | [3 min.] |
| III. | Public Comment | [20 min.] |
| | Any member of the public wishing to make comments must submit, in writing via email, to susanroyer@waukeganpl.info before 3 pm on Wednesday, April 19, 2023 | |
| IV. | Staff Participation | [10 min.] |
| | New Staff Introductions – Facilities Manager, Edward Puschmann and Deputy Director, Amy Grossman | |
| V. | Consent Agenda | [<1 min.] |
| | A. Approval of Minutes of Strategic Plan Committee Meeting March 1, 2023 | |
| | B. Approval of Minutes of Strategic Plan Committee Meeting March 13, 2023 | |
| | C. Approval of Minutes of Regular Meeting March 15, 2023 | |
| | D. Approval of Check Detail for March 2023 | |
| | E. Approval of Board Policies | |
| | 1. Approval of Public Participation Policy | |
| | F. Approval of Resolution recognizing Trustee Jean Smith | |
| | G. Approval of Annual Non-resident Library Card Fee | |
| | H. Reports of Standing Committees: Committee of the Whole March 1, 2023 | |
| | 1. Finance and Facilities | |
| | 2. Policy | |
| | 3. Development | |
| | 4. General and Summary | |
| | Motion: <u>The Consent Agenda be approved as presented</u> | |
| VI. | Item(s) removed from Consent Agenda, if any | [<5 min.] |
| VII. | Executive Director’s Report | [5 min.] |
| | Tiffany Verzani | |
| VIII. | Operations Report | [8 min.] |
| | Anna Chan-Guthman | |
| IX. | Old Business | [0 min.] |
| | A. Strategic Plan timeline, scheduling sessions with Trustees | |
| X. | New Business | |
| | A. Filling Vacancy - role of the Vice-President (ACTION) | |
| | B. HVAC Contract (ACTION) | |
| | C. Actual to Budget Report for March 2023 | |
| | | [8 min.] |

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- XI. Good of the Order [10 min.]
 - A. President's Report
 - Upcoming Meetings: Committee of the Whole on April 30, 2023
 - Regular Board Meeting on May 17th, 2023
 - B. Communication from our Counsel
 - Karl Ottosen
 - C. Trustee Comments
- XII. Adjournment [<1 min.]
 - Motion: The meeting be adjourned**

Total Time: [40 min.]

For questions or comments, please email the Board at wplboard@waukeganpl.info
or visit the Board's website at www.waukeganpl.org/board-of-trustees.

For assistance in accessing the meeting, contact 847-775-2557.

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