



Waukegan Public Library – Board of Trustees
Regular Meeting
Wednesday, November 16, 2022
Meeting Room A - 6:30 PM
Minutes

I. Call to Order

The meeting was called to order at 6:45 pm.

II. Roll Call

Trustees Present: Robert Freeman; Debra Sippio-French; Nathan Thebarge; Rebecca Solano; Jon Martin; Steve Bugg; Gerardo Gordillo; and Cathy Rogers.

Trustees Absent: Jean Smith (with notice).

Also, present Tiffany Verzani; Anna Guthman; Christine Pryor; Karl Ottosen, Legal Counsel; and Susan Royer.

III. Public Comment

None

IV. Staff Participation

Ms. Pryor provided an overview of the Staff Day training and activities to the Board.

V. Consent Agenda

- A. Approval of Minutes of Regular Meeting October 19, 2022
- B. Approval of Check Detail for October 2022
- C. Approval of 2023 Committee and Board meeting dates
- D. Approval of Board Policies
 1. Executive Director Succession Policy
 2. Executive Director Annual Evaluation Form
- E. Reports of Standing Committees: Committee of the Whole November 2, 2022

1. Finance and Facilities
2. Policy
3. Development
4. General and Summary

A Motion to approve the Consent Agenda, as presented, was made by Mr. Freeman, and seconded by Ms. Rogers. All in favor, motion passed.

VI. Item(s) removed from Consent Agenda, if any
None

VII. Executive Director's Report
Ms. Verzani provided an overview of her director's report which was included in the Board packet.

VIII. Operations Report
Ms. Guthman provided her Operations report to the Board.

IX. Old Business

A. Short Takes for Trustees #6 – Strategic Planning
Postponed until the December Committee of the Whole meeting.

B. Strategic Plan Request for Proposal and Timeline Discussion

X. New Business

A. Actual to Budget Report for October 2022
Ms. Guthman provided the Board with an overview of the Actual to Budget Report.

B. A motion to retire to Executive Session for personnel purposes per 5 ILCS 120/2(c)(1) was made by Mr. Freeman and seconded by Ms. Solano. All in favor, motion passed.

C. Motion to end Executive Session and return to regular order
The regular meeting reconvened at 7:25 pm.

D. Motion to Discuss and Approve Separation Agreement
A motion to approve the Separation Agreement was made by Mr. Freeman and seconded by Mr. Thebarge. All in favor, motion passed.

XI. Good of the Order

A. President's Report

Upcoming Meetings: Committee of the Whole on December 7th, 2022

Regular Board Meeting on December 21st, 2022

Mr. Freeman reminded the board of the upcoming meeting dates.

B. Communication from our Counsel

Mr. Ottosen provided an update on the status of the union negotiations.

C. Trustee Comments

Trustees made their final comments.

XII. Adjournment

The meeting was adjourned at 7:37 pm.