



WAUKEGAN
PUBLIC
LIBRARY



Waukegan Public Library – Board of Trustees

Regular Meeting

Wednesday, January 18, 2023

Meeting Room A - 6:30 PM

Agenda

- I. Call to Order
- II. Roll Call
- III. Public Comment
Any member of the public wishing to make comments must submit, in writing via email, to susanroyer@waukeganpl.info before 3 pm on Wednesday, January 18, 2023
- IV. Consent Agenda
 - A. Approval of Minutes of Regular Meeting November 16, 2022
 - B. Approval of Check Detail for November 2022
 - C. Approval of Check Detail for December 2022
 - D. Approval of Employee Year End Bonus for 2022
 - E. Approval of Board Policies
 1. Use of the Library Policy
 2. WPL Cellular phone Agreement
 - F. Reports of Standing Committees: Committee of the Whole December 7, 2022
 1. Finance and Facilities
 2. Policy
 - a. Library Card Policy
 3. Development
 4. General and Summary

Motion: The Consent Agenda be approved as presented
- V. Item(s) removed from Consent Agenda, if any
- VI. Executive Director's Report
Tiffany Verzani
- VII. Operations Report
Anna Chan-Guthman
- VIII. Old Business
 - A. Approval of RFP for Strategic Plan Consultant
- IX. New Business
 - A. Budget Draft Review
 - B. Actual to Budget Report for December 2022
 - C. Motion to retire to Executive Session for the purposes of:
 1. Discussion of Personnel Matters in accordance with 5 ILCS 120/2(c)1
 2. Semi Annual Review of Executive Session Minutes in accordance with 5 ILCS 120/2 (c) 21.

- D. Executive Session Adjournment
- E. Determination of Executive Session Minutes
- X. Good of the Order
 - A. President's Report
 - Upcoming Meetings: Committee of the Whole on February 1st, 2023
 - Regular Board Meeting on February 15th, 2023
 - B. Communication from our Counsel
 - Karl Ottosen
 - C. Trustee Comments
- XI. Adjournment
 - Motion:** The meeting be adjourned

For questions or comments, please email the Board at wplboard@waukeganpl.info
or visit the Board's website at www.waukeganpl.org/board-of-trustees.

For assistance in accessing the meeting, contact 847-775-2557.

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