



Minutes

Waukegan Public Library Committee of the Whole Meeting Wednesday, August 3, 2022, 6:30 PM 128 N. County Street, Waukegan, IL 60085

I. Call to Order

The meeting was called to order at 6:32pm

II. Roll Call

Trustees Present: Robert Freeman; Gerardo Gordillo; Lawrence McShane; Cathy Rogers; Jean Smith and Nathan Theborge; Steve Bugg and Rebecca Solano.

Trustees Absent: Debra Sippio-French (with notice) and Jean Smith (with notice).

Also, present Jon Gaskill, Acting Executive Director; Anna Guthman, Acting Assistant Director; and Karl Ottosen, Legal Counsel.

III. Public Comment

None

IV. General Committee of the Whole:

A. Ray Bradbury Collection Updates

Further discussions on the loan agreement will take place again soon.

B. Executive Director Welcoming Event Planning

Tabled for closed session.

V. Policy Committee of the Whole: Jean Smith, Vice-President

A. Donations Policy (Revision of Gifts & Naming Policies)

B. Reference Policy Draft

C. Library Card Policy Draft & Non-Resident Fee

Discussion took place among the Committee regarding revisions before bring to the Board for final review/approval.

VI. Development Committee of the Whole:

- A. Short Takes #2
- B. Summer Retreat Homework Check-in

The Committee shared their updates on Trustee training.

VII. Finance and Facilities Committee of the Whole:

- A. Check Detail Report for July 2022

The Committee reviewed the Check Detail Report for July 2022 for approval that the next Board meeting.

VIII. Enter to Closed Executive Session

to discuss the appointment/dismissal of specific employees 5 ILCS 120/2 (c)(1)&(2)

The Committee went into closed session at 7:26pm.

IX. Reconvene Regular Meeting

X. Announcements

The Committee made their final comments.

XI. Adjournment at 8:06pm