



Minutes

Waukegan Public Library Committee of the Whole Meeting Wednesday, June 8, 2022, 6:30 PM 128 N. County Street, Waukegan, IL 60085

I. Call to Order

The meeting was called to order at 6:34pm

II. Roll Call

Trustees Present: Robert Freeman; Gerardo Gordillo; Lawrence McShane; Cathy Rogers; Jean Smith and Nathan Thebarga; Debra Sippio-French; Steve Bugg and Rebecca Solano.

Also, present Jon Gaskill, Acting Executive Director; Anna Guthman, Acting Assistant Director; and Karl Ottosen, Legal Counsel.

III. Public Comment

None

IV. Finance and Facilities Committee of the Whole:

a. Check Detail Report for May 2022

A discussion and review of the check detail was held, and it was recommended that disbursements be approved at the next Board meeting.

b. Budget vs Actual Report for Current Fiscal Year

The Budget vs Actual Report was reviewed.

c. Repairs and Improvements

The Capital Assessment Plan is still under review.

V. Policy Committee of the Whole:

a. Equity, Diversity, Inclusion Policy Draft

Following discussion, the Committee determined there is more work to be done on this important policy and they will work on revisions and present at the July meeting.

b. Board Bylaws

The Committee will get their feedback on the Bylaws to Mr. Gaskill.

VI. Development Committee of the Whole:

a. Short Takes

Approved 11/2/222

b. Trustee Facts Files

The Committee is continuing to provide trustee training for development.

VII. General Committee of the Whole:

a. Executive Director Evaluation Review

The Committee will work on the evaluation process.

b. Long Range Planning

The Committee be looking at the future budget as it progresses.

VIII. Announcements/Trustee Comments

IX. Adjourn - Motion to adjourn at 8:37 PM.

For question or comments, please email the Board at wplboard@Waukeganpl.info or visit the Board's website at www.waukeganpl.org/board-of-trustees. For assistance in accessing the meeting, contact 847-775-2557.