



Minutes
Waukegan Public Library
Committee of the Whole Meeting
Wednesday, May 4, 2022, 6:30 PM
128 N. County Street, Waukegan, IL 60085

I. Call to Order

The meeting was called to order at 6:34pm.

II. Roll Call

Trustees Present: Robert Freeman; Gerardo Gordillo; Lawrence McShane; Cathy Rogers; Jean Smith and Nathan Thebarga.

Trustees Absent: Debra Sippio-French and Steve Bugg (with notice)

A motion to virtually seat Rebecca Solano was made and passed.

Also, present Jon Gaskill, Acting Executive Director; Anna Guthman, Acting Assistant Director; and Karl Ottosen, Legal Counsel

III. Public Comment

None

IV. Governance Committee of the Whole

a. Internet Policy Review

A recommendation to bring the discussed revisions to the Board for a vote during the next meeting was made.

b. Policy Review Calendar

Discussion was held on the policy review schedule. A recommendation to bring the discussed schedule to the Board for a vote during the next meeting was made and passed.

V. Finance Committee of the Whole

a. Review Check Detail for April 2022

A discussion and review of the check detail was held, and it was recommended that disbursements be approved at the next Board meeting.

b. Repairs and Improvements Discussion

The Committee began a review of the Capital Assessment Plan which was completed in 2018.

VI. Development Committee of the Whole

Approved 11/2/22

- a. Trustee Facts Files - Chapter Summaries
Committee members shared summaries of their assigned Trustee Facts Files.

 - b. Continuing Education Discussion
A discussion was held on a planning for future Board training.
- VII. General Committee of the Whole
- a. Executive Director Evaluation
A discussion was held on the plan/process for future Executive Director Evaluations.

 - b. Board Self-Evaluation
This will be discussed at the next Committee Meeting of the Whole.
- VIII. Announcements/Trustee Comments
Trustees made their final comments prior to adjournment.
- IX. Adjourn - Motion to adjourn at 8:08pm.

For question or comments, please email the Board at wplboard@Waukeganpl.info or visit the Board's website at www.waukeganpl.org/board-of-trustees. For assistance in accessing the meeting, contact 847-775-2557.