



Waukegan Public Library – Board of Trustees
Regular Meeting
Wednesday, November 16, 2022
Meeting Room A - 6:30 PM

Agenda

- I. Call to Order
- II. Roll Call
- III. Public Comment
Any member of the public wishing to make comments must submit, in writing via email, to susanroyer@waukeganpl.info before 3 pm on Wednesday, November 16, 2022
- IV. Staff Participation
Christine Pryor, HR Manager – Annual Staff Training Overview
- V. Consent Agenda
 - A. Approval of Minutes of Regular Meeting October 19, 2022
 - B. Approval of Check Detail for October 2022
 - C. Approval of 2023 Committee and Board meeting dates
 - D. Approval of Board Policies
 - 1. Executive Director Succession Policy
 - 2. Executive Director Annual Evaluation Form
 - E. Reports of Standing Committees: Committee of the Whole November 2, 2022
 - 1. Finance and Facilities
 - 2. Policy
 - 3. Development
 - 4. General and Summary

Motion: The Consent Agenda be approved as presented
- VI. Item(s) removed from Consent Agenda, if any
- VII. Executive Director’s Report
Tiffany Verzani
- VIII. Operations Report
Anna Chan-Guthman
- IX. Old Business
 - A. Short Takes for Trustees #6 – Strategic Planning
 - B. Strategic Plan Request for Proposal and Timeline Discussion
- X. New Business
 - A. Actual to Budget Report for October 2022
 - B. Motion to retire to Executive Session for personnel purposes per 5 ILCS 120/2(c)(1)
 - C. Motion to end Executive Session and return to regular order

- D. Motion to Discuss and Approve Separation Agreement
- XI. Good of the Order
 - A. President's Report
 - Upcoming Meetings: Committee of the Whole on December 7th, 2022
 - Regular Board Meeting on December 21st, 2022
 - B. Communication from our Counsel
 - Karl Ottosen
 - C. Trustee Comments
- XII. Adjournment
 - Motion:** The meeting be adjourned

For questions or comments, please email the Board at wplboard@waukeganpl.info
or visit the Board's website at www.waukeganpl.org/board-of-trustees.

For assistance in accessing the meeting, contact 847-775-2557.