



MINUTES
Waukegan Public Library – Board of Trustees
Regular Meeting
Wednesday, September 21, 2022
Meeting Room A - 6:30 PM

I. Call to Order

The meeting was called to order at 6:30 pm

II. Roll Call

Trustees Present: Robert Freeman; Gerardo Gordillo; Lawrence McShane; Debra Sippio-French; Nathan Theborge; Rebecca Solano; Cathy Rogers and Steve Bugg.

Trustees Absent: Jean Smith (with notice)

Also, present Tiffany Verzani, Jon Gaskill; Anna Guthman, Karl Ottosen, Legal Counsel; and Susan Royer.

III. Public Comment

Ms. Sandy Sherwood and Ms. Ginny Stricker were present to discuss the upcoming Friends of the Library Book Sale and encouraged all to become members of the Friends if they were not. In addition the Friends have requested a spot in the newsletter.

IV. Staff Participation

Ms. Teresi, Children's Librarian and Mr. Dixon Reference Services Manager gave a presentation on Banned Books week. They provided background and examples of the importance of this week, in addition to showcasing library displays and activities.

V. Consent Agenda

- A. Approval of Minutes of Regular Meeting August 17, 2022
- B. Approval of Check Detail for August 2022
- C. Approval of 2023 Library Closure Dates
- D. Approval of Board Policies
 1. Information Services Policy
- E. Reports of Standing Committees: Committee of the Whole September 7, 2022
 1. Finance and Facilities
 2. Policy
 3. Development
 4. General and Summary

A motion to approve the Consent Agenda as presented was made by Mr. Freeman and seconded by Ms. Rogers. All in favor, motion passed.

- VI. Item(s) removed from Consent Agenda, if any
None
- VII. Executive Director's Report
Ms. Verzani provided an overview of her Director's report which was included the Board packet.
- VIII. Services Report
Mr. Gaskill provided his Services report to the Board.
- IX. Operations Report
Ms. Guthman provided her Operations report to the Board.
- X. Old Business
 - A. Executive Director Welcoming Event
- XI. New Business
 - A. Actual to Budget Report for August 2022
Ms. Guthman provided the Board with an overview of the Actual to Budget Report.
- XII. Good of the Order
 - A. President's Report
The President's report was included in the Board packet.

Upcoming Meetings: Committee of the Whole on October 5th, 2022
Regular Board Meeting on October 19th, 2022
 - B. Communication from our Counsel
No updates currently.
 - C. Trustee Comments
Trustees made their final comments to the Board. Mr. Bugg requested providing upcoming events in the Directors report.
- XIII. Adjournment
The meeting was adjourned at 7:11 pm.

For questions or comments, please email the Board at wplboard@waukeganpl.info or visit the Board's website at www.waukeganpl.org/board-of-trustees.

For assistance in accessing the meeting, contact 847-775-2557.