

MINUTES

Waukegan Public Library – Board of Trustees Meeting

Wednesday, May 18, 2022, 6:30 PM
128 N. County Street, Waukegan, IL 60085

<https://www.youtube.com/user/wplstaff>

I. Call to Order

The meeting was called to order at 6:32pm.

II. Roll Call

Trustees Present: Robert Freeman; Gerardo Gordillo; Lawrence McShane; Jean Smith; Debra Sippio-French; and Steve Bugg.

A motion to virtually seat Rebecca Solano and Cathy Rogers was made by Ms. Smith, motion passed.

Trustees Absent: Nathan Thebarg (with notice)

Also, present Jon Gaskill, Acting Executive Director; Anna Guthman, Acting Assistant Director; Karl Ottosen, Legal Counsel; and Susan Royer, HR Coordinator.

III. Public Comment

None

IV. Consent Agenda Items

- a. Motion to approve the Agenda for WPL Board of Trustees meeting of Wednesday, May 18, 2022.
- b. Motion to approve the Minutes of the WPL Board of Trustees meeting of April 20, 2022.
- c. Motion to approve Technology Access Policy

A motion to approve the above Consent Agenda items as read was made by Mr. Gordillo and seconded by Ms. Smith. Motion passed.

- d. Reports from Standing Committees: Committee of the Whole of May 4, 2022.
 - I. Finance and Facilities
 - II. Policy
 - III. Development
 - IV. General and Summary

V. Reports

- a. Executive Directors Report

Mr. Gaskill provided his ED Report to the Board.
- b. Services Report

Mr. Gaskill provided his Services Report to the Board.

c. Operations Report

Ms. Guthman provided her Operations Report to the Board.

VI. Old Business

- a. Library Vehicle
- b. Library Sign

Tabled for future Committee of the Whole discussion.

VII. New Business

a. Budget to Actual Report for April 2022

Ms. Guthman provided an overview of the Budget to Actual to the Board.

b. Trustee Facts File Chapter Summary

- I. Chapter 6
- II. Chapter 7

c. Committee of the Whole Check-in

Items b and c were tabled for future Committee of the Whole discussion.

d. Policy Review Schedule

I. Motion to Approve Proposed Policy Review Schedule

Discussion took place but no action was taken. It will be brought back for discussion when an Executive Director has been contracted.

VIII. Good of the Order

a. Presidents Report for April/May 2022 (Upcoming Meetings)

- Mr. Freeman provided a copy of the WPL Board of Trustees Self-evaluation results to the Board members.
- The Committee of the Whole meeting on June 1 was rescheduled to June 8, due to the ED Interviews previously scheduled. The next Regular Board Meeting is on June 15, 2022.

b. Communication from Council

Mr. Ottosen provided an update on union negotiations as well as the status of the Bradbury Collection Loan Agreement.

c. Trustee Comments

Trustees made their final comments prior to adjournment.

Adjourn - Motion to adjourn at 7:45PM.