

Approved 5-18-22

MINUTES

Waukegan Public Library – Board of Trustees Meeting

Wednesday, April 20, 2022, 6:30 PM
128 N. County Street, Waukegan, IL 60085

<https://www.youtube.com/user/wplstaff>

I. Call to Order

The meeting was called to order at 6:31pm

II. Roll Call

Trustees Present: Robert Freeman; Gerardo Gordillo; Lawrence McShane; Cathy Rogers; Debra Sippio-French; and Nathan Thebarge.

Rebecca Solano arrived at 6:33pm.

Trustees Absent: Jean Smith (with notice)

A motion to virtually seat Mr. Steve Bugg was made by Mr. Thebarge and seconded by Ms. Rogers. Motion passed.

Also, present Jon Gaskill, Acting Executive Director; Anna Guthman, Acting Assistant Director; Karl Ottosen, Legal Counsel (virtually); and Susan Royer, HR Coordinator.

III. Public Comment

None

IV. Agenda and Minutes

- a. Motion to approve the Agenda for WPL Board of Trustees meeting of Wednesday, April 20, 2022.

A motion to approve the amended agenda was made by Ms. Rogers and seconded by Mr. Thebarge. Motion passed.

- b. Motion to approve the Minutes of the WPL Board of Trustees meeting of March 16, 2022.

A motion to approve the amended minutes was made by Ms. Rogers and seconded by Mr. McShane. Motion passed.

V. Reports

- a. Operations Report

Ms. Guthman provided her operation report to the Board.

- b. Acting Executive Director's Report

Mr. Gaskill provided his report to the Board.

c. Finance Committee Report

The Finance Committee met prior to the regular Board meeting to review the WPL Profit and Loss and Check Detail Reports and found all to be in order and recommended the Board approve the March disbursements.

A motion to approve March 2022 disbursements was made by Mr. McShane and seconded by Ms. Rogers. Motion passed.

d. ED Search Committee Report

Mr. Freeman provided an update on the status of the ED search process.

VI. New Business

a. Committee of the Whole Transition

Mr. Freeman introduced the concept of a regularly scheduled Committee of the Whole meeting to be held the first Wednesday of the month. The Board agreed to try this concept and the first meeting will be held on Monday, May 4th at 6:30pm.

I. Bylaws Discussion

The Board will not make any changes to the Bylaws at this point in time.

b. Trustee Facts File Chapter/Summary Discussion

Board members Mr. Gordillo; Ms. Rogers; Ms. Sippio-French; Mr. Bugg; along with Mr. Gaskill shared summaries of their assigned Trustee Facts Files to the Board.

VII. Presidents Report

Mr. Freeman provided his report to the Board.

VIII. Announcements/Trustee Comments

Trustees made their final comments prior to adjournment.

Adjourn - Motion to adjourn at 7:38PM.

For question or comments, please email the Board at wplboard@Waukeganpl.info or visit the Board's website at www.waukeganpl.org/board-of-trustees. For assistance in accessing the meeting, contact 847-775-2557.