

## MINUTES

### Waukegan Public Library – Board of Trustees Meeting

Wednesday, January 19, 2022, 6:30 PM

128 N. County Street, Waukegan, IL 60085

Public Virtual Meeting\*: <https://www.youtube.com/user/wplstaff>

- I. Call to Order Robb Freeman
- II. Roll Call Robb Freeman

Trustees Present: Bryan Escobar; Robert Freeman; Gerardo Gordillo; Lawrence McShane; Cathy Rogers; Debra Sippio-French; Jean Smith; Rebecca Solano and Nathan Thebarga.

Also, present Mr. Jon Gaskill, Acting Executive Director; Ms. Gale Graves, Acting Assistant Director; Ms. Anna Guthman, Business Office Manager; Karl Ottosen, Legal Counsel; and Ms. Susan Royer, HR Coordinator.

- III. Public Comment -

Mr. Josh Bill President, Waukegan Historical Society, submitted a letter from the WHS to again formally request that the Ray Bradbury Collection be transferred to the Waukegan Historical Society in its entirety for the benefit of the Waukegan community.

- IV. Agenda and Minutes

- a. Motion to approve the Agenda for WPL Board of Trustees meeting of Wednesday, January 19, 2022.

A motion to approve the agenda for the WPL Board of Trustees meeting of Wednesday, January 19, 2022, was made by Mr. Escobar and seconded by Mr. Gordillo. Motion passed.

- b. Motion to approve the Minutes of the WPL Board of Trustees meeting of December 15, 2021.

A motion to approve the Minutes of the WPL Board of Trustees meeting of December 15, 2021, was made by Ms. Rogers and seconded by Mr. Escobar. Motion passed.

- V. Reports

- a. Auditors Report

Ms. Martha Trotter with Sikich LLP, reviewed the audit process with the Board and the Opinion issue. The library received an Unmodified Opinion, the highest level of opinion that can be issued.

- b. Acting Executive Director's Report

Mr. Gaskill provided his directors report to the Board.

c. Acting Assistant Director's Report

Ms. Graves provided her services report to the Board.

d. Finance Committee Report

The Finance Committee met prior to the regular Board meeting to review the WPL Profit and Loss and Check Detail Reports and found all to be in order and recommended the Board approve the December disbursements.

The Finance Committee also review the proposed 2023 budget and it appeared to be appropriate. The committee will review again prior to sending to the full Board for approval

- I. A motion to approve December disbursements was made by Mr. Escobar and seconded by Ms. Rogers. Motion passed.

e. Governance Committee Report

The Governance Committee met on January 5, 2022, and reviewed the following policies for the Boards review/ approval:

- I. Review/Approve Development Collection Policy

Minor revisions were made to the Development Collection Policy and a motion to accept the changes recommend by the Governance Committee was made by Mr. Thebarga and seconded by Ms. Rogers. Motion passed.

- II. Review/Approve Disposal Policy

Minor revisions were made to the Disposal Policy and a motion to accept the changes recommend by the Governance Committee was made by Mr. McShane and seconded by Ms. Sippio-French. Motion passed.

- III. Review/Approve Ray Bradbury Collection Policy

Mr. Escobar recused himself from this discussion.

A motion to approve the Ray Bradbury Collection Policy as amended was made by Mr. McShane and seconded by Ms. Sippio-French.

Mr. McShane; Ms. Ms. Sippio-French; Ms. Smith; and Mr. Freeman voted aye.

Mr. Thebarga; Mr. Gordillo; Ms. Solano; and Mss. Rogers voted nay.

Mr. Escobar abstained.

The motion did not pass.

The review/approval of the Ray Bradbury Collection Policy was moved for discussion following New Business.

A motion to proceed with the donation the Bradbury Collection to the Waukegan Historical Society, with terms to be finalized and protections in place was made by Mr. Thebarga and seconded by Ms. Solano.

Mr. Thebarga; Ms. Solano; Ms. Rogers; and Mr. Gordillo voted aye.

Mr. McShane; Ms. Ms. Sippio-French; Ms. Smith; and Mr. Freeman voted nay.

Mr. Escobar abstained.

The motion did not pass.

#### VI. New Business

##### a. Ray Bradbury Collection Committee

Mr. Escobar recused himself from this discussion.

Mr. Ottosen provide information on the Illinois Library Act and the sections pertinent to the loan, gift, or sale of the collection to the Board.

#### VII. Announcements/Trustee Comments

None

#### VIII. Closed Executive Session

A motion to adjourn to closed executive session under OMA sections 2(c)1, The appointment, employment, compensation, discipline, performance, or dismissal of certain employees of the public body and the selection of legal counsel; 2(c) 2 matters pertaining to collective bargaining; 2(c) 6 the setting of the price for the sale or lease of property owned by the public body was made by Ms. Smith and seconded by Mr. McShane. Motion passed.

The Review/Approve Ray Bradbury Collection Policy was readdressed following the closed session.

A motion to approve the Ray Bradbury Collection Policy as amended was made by Mr. McShane and seconded by Ms. Sippio-French.

Mr. Escobar abstained.

Mr. Freeman; Mr. Gordillo; Mr. McShane; Ms. Rogers; Ms. Sippio-French; Ms. Smith; Ms. Solano and Mr. Thebarga voted aye.

Adjourn - Motion to adjourn at 9:50 PM.