

MINUTES

Waukegan Public Library – Board of Trustees Meeting

Wednesday, November 17, 2021, 6:30 PM, Classroom A

128 N. County Street, Waukegan, IL 60085

Public Virtual Meeting*: <https://www.youtube.com/user/wplstaff>

I. Call to Order

The meeting was called to order at 6:32pm

II. Roll Call

Trustees Present: Bryan Escobar; Robert Freeman; Gerardo Gordillo; Lawrence McShane. Cathy Rogers; Debra Sippio-French; Rebecca J. Solano; and Nathan Thebarga

Trustees absent: Ms. Jean Smith; with notice

Also, present Mr. Jon Gaskill, Acting Executive Director; Ms. Gale Graves, Acting Assistant Director; Ms. Anna Guthman, Business Office Manager; Mr. Karl Ottosen, Legal Counsel; Mr. Douglas Dorando, Legal Counsel; Ms. Loretta Pable, WPL Foundation President; and Ms. Susan Royer, HR Coordinator.

III. Public Comment -

Mr. Josh Bill, President of the Waukegan Historical Society addressed the Board about the status and the future for the Carnegie Library and the Bradbury Collection.

IV. Agenda and Minutes

A motion to approve the agenda for WPL Board of Trustees meeting of Wednesday, November 17, 2021, was made by Ms. Sippio-French and seconded by Mr. Thebarga. Motion Passed.

A motion to approve the minutes of the WPL Board of Trustees meeting of October 20, 2021, Ms. Rogers and seconded by Mr. Escobar. Motion passed.

V. Finance Committee Report

Ms. Guthman provided an overview of the budget status. The Finance Committee met prior to the regular Board meeting to review the WPL Profit and Loss and Check Detail Reports and found all to be in order and recommended the Board approve the October disbursements.

A motion to approve October disbursements was made by Ms. Rogers and seconded by Ms. Sippio-French. Motion passed.

VI. Acting Executive Director's Report

Mr. Gaskill provided his directors report to the Board.

VII. Services Report

Ms. Graves provided her services report to the Board.

VIII. Friends/Foundation Update

Ms. Pable provided information on the Foundations role and information on upcoming fundraising events.

IX. Business/Action Agenda

a. WPL Board Bylaws Update Approval

A motion to approve the updated bylaws as presented was made by Ms. Rogers and seconded by Ms. Sippio-French. Motion passed.

b. Approve agreement to contract with Innovative Interfaces for Vega discovery layer

A motion to approve the agreement for a contract with Innovative Interfaces for Vega discovery layer was made by Mr. Theborge and seconded by Mr. Gordillo. Motion passed.

c. Approval to expend \$103,320 for Wi-Fi Hotspot expansion (reimbursable FCC Emergency Connectivity Fund)

A motion to approve the expenditure of \$103,320 for Wi-Fi Hotspot expansion, reimbursable through the FCC Emergency Connectivity Fund was made by Mr. Escobar and seconded by Mr. McShane. Motion passed.

d. Approve Library Closures for 2022 and Board Meeting Schedule

A motion to approve the Library Closures and Board Meeting Schedule for 2022 was made by Mr. McShane and seconded by Ms. Rogers. Motion passed.

e. Update of Ray Bradbury Collection

Mr. Gaskill provided preliminary information to the Board on the Ray Bradbury collection and the recent appraisal of the collection for review by the Board at the December Meeting.

X. Announcements/Trustee Comments

Mr. Dorando informed the Board of receipt of the certified election results from the union, and there will be one collective bargaining unit. The next step will be to work on the compensation package with the Board.

Board members made their final comments prior to adjournment.

XI. Adjourn - Motion to adjourn at 7: 40 PM.