

## AGENDA

### Waukegan Public Library – Finance/Audit Committee Meeting

Wednesday, December 5, 2018, 6:00 PM, Board Room

128 N County Street, Waukegan, IL 60085

- I. Call to Order Marge Ferruzzi
- II. Roll Call Marge Ferruzzi
- III. Agenda and Minutes Marge Ferruzzi

Motion to approve Agenda for WPL Finance/Audit Committee December 5, 2018 Meeting

Motion to approve Minutes for WPL Finance/Audit Committee September 19, 2018 Meeting

- IV. Discussion Items
  - a. Review Controllers Report for October 2018
  - b. Review WPL Profit & Loss Budget vs Actual Report for May 1 – October 31, 2018
  - c. Review Check Detail Report for October 2018

Motion to approve

- V. Adjourn

Motion to adjourn at <Time> PM.

Next Meeting Date:

January 16, 2019 @ 6:00pm, Board Room

### The Duties of the Finance/Audit Committee

The Finance/Audit Committee shall have prepared and presented to the board a statement for the annual budget presentation to the City Council, and shall with the Executive Director present a working budget for the use and guidance of the board. The Finance/Audit Committee shall oversee all accounts and funds of the board. The committee shall oversee the preparation and filing of a written audit annually as required by law.