

The Waukegan Public Library encourages and accepts private support of the library. Gifts allow the library to enhance its services by supplementing the operating fund for special projects, collections and/or programs. Also, gifts may honor or memorialize individuals and may be given to provide support for the cultural enrichment of our community.

Gifts to the Waukegan Public Library are tax-deductible as provided by law. In addition to making direct library donations, gifts may be directed to the Waukegan Public Library Foundation, a 501(c)(3) organization. All donations must be accepted by the Waukegan Public Library Board of Trustees or Executive Director.

To encourage private support and to ensure that all gifts are appropriate to the Waukegan Public Library's mission, the following gifts may be accepted:

- Unrestricted gifts (used for any purpose)
- Restricted gifts (used for specific purposes)
- Gifts of books, periodicals, audio-visual/technology materials or artwork, etc. (Will be accepted on the condition that the Library may place, display, acknowledge, and/or sell or dispose of such material at the Executive Director's discretion.)
- Gifts of real property and stocks bonds, etc. (must be approved by the Board of Trustees) Note: Non-cash gifts will be converted to cash as soon as possible.

The Library does not evaluate or document the value of gifts for tax purposes. All donations will be gratefully recognized in an appropriate manner including, but not limited to: recognition in Waukegan Public Library publications, book plates, special plaques, named gift opportunities, or donor recognition events.

The Waukegan Public Library and its Foundation adhere to all rights listed in the "Donor Bill of Rights" developed by the Giving Institute (formerly the American Association of Fundraising Council (AARFC)), <http://aafrc.org>.

Policies that are required by statute are automatically amended to reflect any changes in said statute.

Website of the Waukegan Public Library
Revised and maintained by:

Richard Lee, Executive Director

Send comments to richardlee@waukeganpl.info