

## **Waukegan Public Library Governance Committee Meeting**

### **AGENDA**

Monday, October 31, 2016  
5:00 p.m. Study Room 3  
128 N. County Street  
Waukegan, IL 60085

#### **Call to Order**

Chair Erick Rivera

#### **Roll Call to Constitute a Quorum**

#### **Agenda**

Chair Erick Rivera

*Motion to Approve Agenda of WPL Governance Committee October 31, 2016 Meeting*

#### **Minutes**

Chair Erick Rivera

*Motion to Approve Minutes of WPL Governance Committee October 26, 2015 Meeting*

#### **Discussion and Action Agenda**

1. Review policies:
  - a. Ethics
  - b. Purchasing
  - c. Personnel Policy
    - i. FMLA only at this time
    - ii. Expense Reimbursement
2. Formalize any Committee recommendations to WPL Board based on above discussion  
*Motion to approve recommendation to WPL Board*

#### **Public Comments**

#### **Trustee Comments**

#### **Future Agenda Topics**

#### **Adjourn**

#### *The Duties of the Governance Committee*

*The Governance Committee shall coordinate the identification, cultivation, recruitment, and orientation of new trustees; facilitate board assessments; identify the board's needs for education and training and design opportunities to meet these needs. The Governance Committee will help identify the need for and assist in developing the framework for long-range planning, in addition to any other responsibilities identified by the board president.*

For questions or comments, please e-mail the Board at [wplboard@waukeganpl.info](mailto:wplboard@waukeganpl.info) or visit the Board's website at [www.waukeganpl.org/board-of-trustees](http://www.waukeganpl.org/board-of-trustees)