

## Waukegan Public Library Finance/Audit Committee Meeting

### Agenda

Wednesday, November 16, 2016

5:30 p.m. Board Room

128 N. County Street

Waukegan, IL 60085

Call to Order

Chair David Villalobos

Roll Call to Constitute a Quorum

Chair David Villalobos

Agenda

Motion to Approve Agenda of WPL Finance/Audit Committee November 16, 2016 Meeting

Minutes

Motion to Approve Minutes of WPL Finance/Audit Committee March 18, 2015 Meeting

Discussion Items

- Review Travel Reimbursement Policy
- Review the Fiscal 2016 Audit Draft
- Review Year to Date Information May 1st thru October 31st 2016
- Discuss Levy Request to City of Waukegan
- Discuss Fitch Press Release

Adjourn

Next Meeting Topics and Dates

### The Duties of the Finance/Audit Committee

The Finance/Audit Committee shall have prepared and presented to the board a statement for the annual budget presentation to the City Council, and shall with the Executive Director present a working budget for the use and guidance of the board. The Finance/Audit Committee shall oversee all accounts and funds of the board. The committee shall oversee the preparation and filing of a written audit annually as required by law.

For questions or comments, please email the Board at [wplboard@waukeganpl.info](mailto:wplboard@waukeganpl.info) or visit the Board's website at [www.waukeganpl.org/board-of-trustees](http://www.waukeganpl.org/board-of-trustees)