

**Waukegan Public Library Board of Trustees Meeting  
Executive Session Minutes**

Wednesday, January 13, 2016  
6:30 p.m. Board Room  
128 N. County Street  
Waukegan, IL 60085

**Call to Order**

Meeting was called to order at 6:32 pm by President, Ms. Jackie Herrera Giron.

**Roll Call to Constitute a Quorum**

Trustees in attendance included Ms. Jackie Herrera Giron, Mr. John Stein, Mr. Jesus Ruiz, Ms. Mary Stickels, Mr. Erick Rivera, Ms. Claudia Freeman, Drs. Verna Wilson and Charmaine Harris arrived at 6:42 pm, absent with notice Mr. Pete Zaragoza. Quorum present.

Also in attendance were Ms. Heidi Smith, Assistant Director, Ms. Betsy Jung, Controller, Ms. Jennifer Harris, Human Resources Consultant, and Diana Alvey, Recording Secretary. Absent with notice, Richard Lee, Executive Director.

**Agenda**

Motion to approve minutes of WPL Board of Trustees December 14, 2015 Special Meeting made by Mr. Stein, seconded by Ms. Stickels, Ms. Herrera Giron abstains, passed by the trustees.

**Discussion and Action Agenda**

1. Personnel Discussion

Motion to evoke closed executive session 5ILCS 120/(c)(1) made by Mr. Ruiz, seconded by Ms. Wilson, passed by the trustees.

Meeting moved into closed session at 6:46 pm.

Discussion of Personnel issue/Resolution presented by Ms. Jennifer Harris, HR Consultant.

Question and answer session followed.

Motion to end closed executive session 5ILCS 120/(c)(1) made by Ms. Wilson, seconded by Mr. Stein, and approved by trustees.

Meeting exited closed session at 7:48 pm. Trustee Mr. Stein left meeting.

Motion to open executive session made by Ms. Wilson, seconded by Mr. Rivera, and approved by trustees.

Meeting moved into open session at 7:49 pm

Adjourn motion to adjourn made by Ms. Wilson, seconded by Mr. Ruiz approved by trustees.  
Meeting adjourned at 8:12 p.m.