

**Waukegan Public Library Development Committee Meeting  
AGENDA**

Tuesday, November 19, 2013  
4:00 p.m. Board Room  
128 N. County Street  
Waukegan, IL 60085

<b>Call to Order</b>	Chair Verna Wilson
<b>Roll Call to Constitute a Quorum</b>	Linda Gfesser
<b>Agenda</b> <i>Motion to Approve Agenda of WPL Development Committee November 19, 2013 Meeting</i>	Chair Verna Wilson
<b>Chair Report</b>	Chair Verna Wilson
<b>Discussion and Action Agenda</b>	
<b>Public Comments</b>	
<b>Future Agenda Topics</b>	
<b>Adjourn</b>	

*The Duties of the Development Committee*

*The Development Committee shall lead the board's participation in resource development and fund-raising. It shall help educate trustees about the organization's program plans and the resources needed to realize those plans. It will facilitate the inclusion of all trustees and other volunteers in fund-raising activities, and familiarize trustees with fund-raising skills and techniques so that they are comfortable raising money.*

For questions or comments, please e-mail the Board at [wplboard@waukeganpl.info](mailto:wplboard@waukeganpl.info) or visit the Board's website at [www.waukeganpl.org/board-of-trustees](http://www.waukeganpl.org/board-of-trustees)