

**WAUKEGAN PUBLIC LIBRARY**  
Waukegan, Illinois

FINANCIAL STATEMENTS  
Including Independent Auditors' Report

For the Year Ended April 30, 2009

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**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY**  
FOR THE FISCAL YEAR ENDED APRIL 30, 2009  
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***INDEPENDENT AUDITORS' REPORT***

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***FINANCIAL SECTION***

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## INDEPENDENT AUDITORS' REPORT

Members of the Library Board of Trustees  
Waukegan Public Library  
City of Waukegan

We have audited the accompanying financial statements of the governmental activities, major fund and discretely presented component unit of the Waukegan Public Library, a component unit of City of Waukegan, Illinois, as of and for the year ended April 30, 2009, which collectively comprise the Library's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Waukegan Public Library's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

The Public Library of Waukegan has not presented a Management's Discussion and Analysis as required supplementary information that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be a part of, the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, major fund and discretely presented component unit of the Waukegan Public Library, as of April 30, 2009, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Waukegan Public Library's basic financial statements. The supplementary schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The supplementary schedules have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*Baker Tilly Virchow Krause, LLP*

Oak Brook, Illinois  
March 9, 2010

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## ***BASIC FINANCIAL STATEMENTS***

***The basic financial Statements include integrated sets of financial statements as required by the GASB. The sets of statements include:***

- ***Government-wide Financial Statements***
- ***Fund Financial Statements – Governmental Fund***

***In addition, the notes to the financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.***

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**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY**  
**STATEMENT OF NET ASSETS**  
**APRIL 30, 2009**

	GOVERNMENTAL ACTIVITIES	COMPONENT UNIT
<b>Assets</b>		
Cash and investments	\$ 1,079,211	\$ 77,715
Receivables (net of allowance for uncollectibles):		
Grants	106,343	-
Property taxes	3,850,116	-
Other	22,581	25,000
Capital assets (net of accumulated depreciation)	<u>2,679,890</u>	<u>-</u>
 Total assets	 <u>7,738,141</u>	 <u>102,715</u>
<b>Liabilities</b>		
Accounts payable	18,973	-
Accrued salaries	11,310	-
Accrued interest payable	27,786	-
Other current liabilities	3,790	-
Unearned revenue	3,850,116	-
Long-term liabilities - due within one year	279,619	-
Long-term liabilities - due after one year	<u>1,295,000</u>	<u>-</u>
 Total liabilities	 <u>5,486,594</u>	 <u>-</u>
<b>Net assets</b>		
Invested in capital assets, net of related debt	1,239,890	-
Unrestricted	<u>1,011,657</u>	<u>102,715</u>
 Total net assets	 <u>\$ 2,251,547</u>	 <u>\$ 102,715</u>

The notes to the financial statements are an integral part of this statement.

**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED APRIL 30, 2009**

FUNCTIONS/PROGRAMS	EXPENSES	PROGRAM REVENUES		NET (EXPENSE) REVENUE AND CHANGES IN NET ASSETS	
		CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	GOVERNMENTAL ACTIVITIES	COMPONENT UNIT FOUNDATION
Primary Government					
Governmental activities					
Library services	\$ 3,708,517	\$ 109,881	\$ 453,224	\$ (3,145,412)	\$ -
Total governmental activities	\$ 3,708,517	\$ 109,881	\$ 453,224	(3,145,412)	-
Component Unit					
Foundation operations	\$ 74,094	\$ -	\$ -	-	(74,094)
General revenues:					
Property taxes				3,671,947	-
Donations & sponsorships				160,939	92,374
Interest				44,428	1,453
Miscellaneous				1,947	-
Total general revenues				3,879,261	93,827
Change in net assets				733,849	19,733
Net assets (as restated), beginning of year				1,517,698	82,982
Net assets, end of year				\$ 2,251,547	\$ 102,715

The notes to the financial statements are an integral part of this statement.

**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY**  
GOVERNMENTAL FUND  
BALANCE SHEET  
APRIL 30, 2009

	GOVERNMENTAL ACTIVITIES GENERAL FUND
<hr/>	
<b>Assets</b>	
Cash and investments	\$ 1,079,211
Receivables (net of allowance for doubtful accounts):	
Grants	106,343
Property taxes	3,850,116
Other	<u>22,581</u>
Total assets	<u>\$ 5,058,251</u>
<b>Liabilities and fund balance</b>	
<b>Liabilities</b>	
Accounts payable	\$ 18,973
Accrued payroll	11,310
Other current liabilities	3,790
Deferred revenue	<u>3,850,116</u>
Total liabilities	<u>3,884,189</u>
<b>Fund balance</b>	
Unreserved	<u>1,174,062</u>
Total fund balance	<u>1,174,062</u>
Total liabilities and fund balance	<u>\$ 5,058,251</u>

The notes to the financial statements are an integral part of this statement.

**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY**  
RECONCILIATION OF THE GOVERNMENTAL FUND  
BALANCE SHEET TO THE STATEMENT OF NET ASSETS  
APRIL 30, 2009

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Total fund balances - governmental funds \$ 1,174,062

Amounts reported for governmental activities in the Statement of Net

Assets are different because:

The cost of capital assets (land, buildings & improvements, and equipment) purchased or constructed is reported as an expenditure in governmental funds. The Statement of Net Assets includes those capital assets among the assets of the Library as a whole.

Cost of capital assets	\$ 6,418,268	
Depreciation expense to date	<u>(3,738,378)</u>	
		2,679,890

Long-term liabilities applicable to the Library's governmental activities are not due and payable in the current period, and accordingly, are not reported as fund liabilities. All liabilities - both current and long-term, are reported in the Statement of Net Assets. Balances at April 30, 2009 are:

Notes payable	(1,440,000)	
Compensated absences	(134,619)	
Interest payable	<u>(27,786)</u>	
		<u>(1,602,405)</u>

Net assets of governmental activities \$ 2,251,547

The notes to the financial statements are an integral part of this statement.



**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY**  
GOVERNMENTAL FUND  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
BUDGET AND ACTUAL  
FOR THE YEAR ENDED APRIL 30, 2009

	ORIGINAL & FINAL BUDGET	ACTUAL
<b>Revenues</b>		
Taxes	\$ 3,679,254	\$ 3,671,947
Intergovernmental	279,146	453,224
Charges for services	19,690	50,519
Fines and penalties	20,110	59,362
Interest	28,950	44,428
Miscellaneous	<u>57,850</u>	<u>162,886</u>
Total revenues	<u>4,085,000</u>	<u>4,442,366</u>
<b>Expenditures</b>		
Current:		
Library services	3,527,835	3,438,138
Capital outlay	274,800	423,731
Debt service:		
Principal	140,000	140,000
Interest and fiscal charges	<u>92,365</u>	<u>92,365</u>
Total expenditures	<u>4,035,000</u>	<u>4,094,234</u>
Change in fund balance	<u>\$ 50,000</u>	348,132
Fund balance, beginning of year		<u>825,930</u>
Fund balance, end of year		<u>\$ 1,174,062</u>

The notes to the financial statements are an integral part of this statement.

**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY**  
RECONCILIATION OF THE GOVERNMENTAL FUND  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED APRIL 30, 2009

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Net change in fund balances - total governmental funds	\$	348,132
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Amounts reported for governmental activities in the Statement of Activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeds depreciation in the current period.		267,366
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The issuance of long-term debt (bonds, capital leases, etc.) provides current financial resources to the governmental funds, while its principal repayment consumes current financial resources of the governmental funds. Neither transaction, however, has any effect on net assets. This is the amount of current year principal repayments.		140,000
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In the Statement of Activities, operating expenses are measured by the amounts incurred during the year. However, certain of these items are included in the governmental funds only to the extent that they require the expenditure of current financial resources:

Compensated absences	\$	(24,651)	
Interest payable		3,002	
			(21,649)

Change in Net Assets - governmental activities	\$	733,849
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The notes to the financial statements are an integral part of this statement.

**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY**  
**NOTES TO FINANCIAL STATEMENTS**  
**APRIL 30, 2009**

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Waukegan Public Library ("the Library"), Illinois have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental units (hereinafter referred to as general accepted accounting principles (GAAP)). The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Library's accounting policies are described below.

**Reporting Entity**

The Library operates and maintains the public library within the City of Waukegan. The Library is a legally separate entity whose Board is appointed by the Mayor of the City of Waukegan with the approval of the City Council. The Library may not issue bonded debt without the City's approval and its property tax levy is subject to the City Council's acceptance, and is therefore, considered to be a component unit of the City of Waukegan, Illinois. This report represents the financial activity of the Waukegan Public Library for the year ended April 30, 2009.

A legally separate, tax exempt organization should be reported as a component unit of a reporting entity if all of the following criteria are met: (1) The economic resources received or held by the separate organization are entirely or almost entirely for the direct benefit of the primary government, its component units, or its constituents; (2) The primary government is entitled to, or has the ability to otherwise access, a majority of the economic resources received or held by the separate organization; (3) The economic resources received or held by an individual organization that the specific primary government, or its component units, is entitled to, or has the ability to otherwise access, are significant to that primary government. Blended component units, although legally separate entities, are, in substance, part of the government's operations and are reported with similar funds of the primary government. The discretely presented component unit is reported in a separate column in the government-wide financial statements (see note below for description) to emphasize that it is legally separate from the primary government.

*Discretely Presented Component Unit*

*Waukegan Public Library Foundation*

The government-wide financial statements include the Waukegan Public Library Foundation (Foundation) as a component unit. The Foundation is a legally separate organization. The board of the Foundation is elected by the Library Board. The Library can impose its will on the Library Foundation. As a component unit, the Foundation's financial statements have been presented as a discrete column in the financial statements.

**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY**  
**NOTES TO FINANCIAL STATEMENTS**  
**APRIL 30, 2009**

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## **Basis of Presentation**

### *Government-wide Financial Statements*

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the activities of the Library. The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported as general revenues instead.

### *Fund Financial Statements*

The accounts of the Library in the governmental fund financial statements are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts that comprise its assets, liabilities, reserves, fund balance, revenues and expenditures. Fund accounting segregates funds according to their intended purpose, and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. Separate financial statements are provided for the governmental (General) fund, the only fund of the Library.

## **Measurement Focus, Basis of Accounting, and Financial Statement Preparation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied and intended to be utilized. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met.

Governmental funds are used to account for the Library's general government activities. Governmental fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, i.e., when they are both "measurable and available".

"Measurable" means that the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Library considers all revenues available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for unmatured principal and interest on general long-term debt which is recognized when due, and certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY**  
NOTES TO FINANCIAL STATEMENTS  
APRIL 30, 2009

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Property taxes and interest on investments associated with the current fiscal period are susceptible to accrual and are recognized as revenues of the current fiscal period. Other receipts become measurable and available when cash is received by the Library and are recognized as revenue at that time.

Grant funds are considered to be earned to the extent of expenditures made under the provisions of the grant and accordingly, when such funds are received they are recorded as deferred revenues until earned.

When both restricted and unrestricted resources are available for use, it is the Library's policy to use restricted resources first, then unrestricted resources as they are needed.

**Assets, Liabilities and Net Assets or Equity**

*Deposits and Investments*

The Library's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the Library to invest in obligations of the U.S. Treasury, certain highly-rated commercial paper, corporate bonds, repurchase agreements, and the State Treasurer's Investment Pool. Investments are stated at fair value. Changes in fair value of investments are recorded as investment income.

*Property Tax Revenues*

Property taxes for 2008 attach as an enforceable lien on January 1, 2008, on property values assessed as of the same date. Taxes are levied by December of the fiscal year (by passage of a Tax Levy Ordinance). Tax bills that are prepared by Lake County are issued on May 1 and are payable in two installments on June 1st and September 1st.

The Library's 2008 tax rates per \$100 of assessed valuation, together with the related maximum tax rates, that where applicable, are as follows:

	<u>Lake County</u>
Library	<u>.237</u>

The Counties collect such taxes and remit them periodically. The allowance for uncollectible taxes has been stated at 2% of the tax levy or \$6,945 to reflect actual collection experience. The 2008 property tax levy is recognized as a receivable in fiscal 2009, net the allowance for uncollectible. The Library has determined that both installments of the 2008 levy are to be used to finance operations in fiscal 2010 and has deferred the corresponding receivable.



**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY**  
**NOTES TO FINANCIAL STATEMENTS**  
**APRIL 30, 2009**

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*Capital Assets*

Capital assets, which include buildings and improvements, and furniture and equipment, are reported in the government-wide financial statements. Capital assets are defined by the Library as assets with an initial individual cost of more than \$1,000 and a useful life greater than 1 year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Depreciation of capital assets is provided using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings and improvements	20-40
Furniture and equipment	5-20

*Deferred Revenues*

The Library reports deferred revenue on its financial statements in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Property taxes levied for the subsequent year are not earned and cannot be used to liquidate liabilities of the current period. The Library also defers revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of deferred revenue and unearned revenue reported in the financial statements were as follows:

	<u>Unavailable</u>	<u>Unearned</u>	<u>Totals</u>
Property taxes receivable for subsequent year	\$ -	\$ 3,850,116	\$ 3,850,116
Total	\$ -	\$ 3,850,116	\$ 3,850,116

*Compensated Absences*

The Library accrues accumulated unpaid vacation and associated employee-related costs when earned (or estimated to be earned) by the employee. A liability is not recorded for nonvesting accumulation rights to receive sick pay benefits. However, a liability is recorded for accumulated sick days for vested IMRF employees at \$25 per diem. All vacation pay is accrued when incurred in the government-wide financial statements.

**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY**  
**NOTES TO FINANCIAL STATEMENTS**  
**APRIL 30, 2009**

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**NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**Budgetary Data**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the governmental fund. Budget amounts were amended during the year by the Board of Trustees. All annual appropriations lapse at fiscal year end.

The budget is prepared by fund, function, department and object, and includes information on the past year, current year budget, current year estimates and requested budget for the next fiscal year. The proposed budget is presented to the Board of Trustees for review. The Board of Trustees holds public hearings and may add to, subtract from, or change budgeted amounts, but may not change the form of the budget. Any revisions that alter the total expenditures of any fund must be approved by the governing body. Expenditures may not legally exceed budgeted appropriations at the fund level.

**NOTE 3 – DEPOSITS AND INVESTMENTS**

The City maintains a cash and investment pool that is available for use by all funds, and their discretely presented component unit, the Waukegan Public Library. Each fund type's portion of this pool is displayed on the statement of net assets and balance sheet as cash and investments. In addition, investments are separately held by the Library. The Waukegan Public Library follows the City's investment policy.

Permitted Deposits and Investments - Statutes authorize the Library to make deposits/investments in insured commercial banks, savings and loan institutions, obligations of the U.S. Treasury and U.S. Agencies, insured credit union shares, money market mutual funds with portfolios of securities issued or guaranteed by the United States or agreement to repurchase these same obligations, repurchase agreements, short-term commercial paper rated within the three highest classifications by at least two standard rating services, and the Illinois Funds Investment Pool. The Library's investment policy allows the Library to invest in any type of security allowable in Illinois statutes regarding the investment on public funds.

Illinois Funds is an investment pool managed by the State of Illinois, Office of the Treasurer, which allows governments within the State to pool their funds for investment purposes. Illinois Funds is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in Illinois Funds are valued at Illinois Fund's share price, the price for which the investments could be sold.

**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY**  
NOTES TO FINANCIAL STATEMENTS  
APRIL 30, 2009

For disclosure purposes, for the Waukegan Public Library, these amounts are segregated into three components: 1) cash on hand 2) deposits with financial institutions, which include amounts held in demand accounts, savings accounts and non-negotiable certificates of deposit; and 3) investments, which consist of investments in the Illinois Funds, as follows:

	<i>Library</i>	<i>Foundation</i>
Cash on hand	\$ 150	\$ -
Deposits with financial institutions	873,453	77,715
Illinois Funds	205,608	-
Total	\$ 1,079,211	\$ 77,715

*Interest Rate Risk*

The Library's investment policies seek to ensure preservation of capital in the Library's overall portfolio. Return on investment is of secondary importance to safety of principal and liquidity. The policy requires the Library's investment portfolio to be sufficiently liquid to enable the Library to meet all operating requirements as they come due. The Library has invested \$205,608 in the Illinois Funds which are due on demand.

*Credit Risk*

State Statutes limit the investments in commercial paper to the top three ratings of two nationally recognized statistical rating organizations (NRSRO's). The Library's investment policy authorizes investments in any type of security allowed for in Illinois statutes regarding the investment of public funds.

*Concentration of Credit Risk*

The Library's investment policy requires diversification of the investment portfolio to minimize risk of loss resulting from over-concentration in a particular type of security, risk factor, issuer, or maturity. The Library's investments are managed by the Waukegan City Treasurer, who operates its investments as an internal investment pool where each fund reports its pro rata share of the investments made by the City Treasurer. In this internal investment pool there were no investments which are subject to concentration for credit risk that represent more than 5% of the portfolio as of April 30, 2009.

*Custodial Credit Risk - Deposits*

With respect to deposits, custodial credit risk refers to the risk that, in the event of a bank failure, the government's deposits may not be returned to it. The Library's investment policy limits the exposure to deposit custodial credit risk by requiring all deposits in excess of FDIC insurable limits to be secured with collateralization pledged by the applicable financial institution to the extent of 102% of the value of the deposit. As of April 30, 2009, the bank balance of deposits with financial institutions was \$330,146 of which \$43,632 was uncollateralized. As of April 30, 2009, the deposits with the Treasurer totaled \$541,863 of which the entire amount was collateralized.



**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY**  
NOTES TO FINANCIAL STATEMENTS  
APRIL 30, 2009

*Custodial Credit Risk - Investments*

With respect to investments, custodial credit risk is the risk that, in the event of the failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Library's investment policy requires all securities to be held by a third party custodian designated by the Treasurer and evidenced by safekeeping receipts.

**NOTE 4 – CAPITAL ASSETS**

The Library's capital asset activity for the year ended April 30, 2009, was as follows:

	<i>Beginning Balance</i>	<i>Increases</i>	<i>Decreases</i>	<i>Ending Balance</i>
Capital assets not being depreciated:				
Land	\$ 71,486	\$ -	\$ -	\$ 71,486
Total capital assets not being depreciated	71,486	-	-	71,486
Capital assets being depreciated:				
Buildings and improvements	4,870,408	362,344	-	5,232,752
Furniture and equipment	1,052,643	61,387	-	1,114,030
Total capital assets being depreciated	5,923,051	423,731	-	6,346,782
Less accumulated depreciation for:				
Buildings and improvements	2,807,054	108,650	-	2,915,704
Furniture and equipment	774,959	47,715	-	822,674
Total accumulated depreciation	3,582,013	156,365	-	3,738,378
Net capital assets being depreciated	2,341,038	267,366	-	2,608,404
Library activities capital assets, net	\$ 2,412,524	\$ 267,366	\$ -	\$ 2,679,890

The entire depreciation expense was charged to the Library activity function.

**NOTE 5 – LONG-TERM LIABILITIES**

During the year ended April 30, 2009, the following is the long-term liability activity for the Library:

	<i>Beginning Balance</i>	<i>Additions</i>	<i>Reductions</i>	<i>Ending Balance</i>	<i>Due Within One Year</i>
Library activities:					
1997 Library building notes	\$ 1,580,000	\$ -	\$ 140,000	\$ 1,440,000	\$ 145,000
Compensated absences	109,968	24,651	-	134,619	134,619
	\$ 1,689,968	\$ 24,651	\$ 140,000	\$ 1,574,619	\$ 279,619

The compensated absences will be paid out of the general fund.

**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY**  
NOTES TO FINANCIAL STATEMENTS  
APRIL 30, 2009

*Library Building Note*

The library building note is a direct obligation and pledges the full faith and credit of the Library. The notes were issued to finance an extensive remodeling of the Library's existing building. Library building notes currently outstanding are as follows:

<i>Purpose</i>	<i>Interest Rates</i>	<i>Original Indebtedness</i>	<i>Carrying Amount</i>
Series 1997 Library Building Notes dated September 1, 1997 are due in annual installments through January 1, 2017	5.60% - 9.00%	\$ 2,600,000	\$ 1,440,000
Total		\$ 2,600,000	\$ 1,440,000

Annual sinking fund redemptions begin January 1, 2017.

Annual debt service requirements to maturity for Library Building Notes are as follows for governmental type activities:

	<i>Principal</i>	<i>Interest</i>	<i>Total</i>
2010	\$ 145,000	\$ 84,525	\$ 229,525
2011	155,000	76,405	231,405
2012	165,000	67,260	232,260
2013	175,000	57,525	232,525
2014	185,000	47,200	232,200
2015 – 2017	615,000	73,750	688,750
Total	\$ 1,440,000	\$ 406,665	\$ 1,846,665

The annual debt service on the notes will be met through a portion of the Library's share of the City of Waukegan's annual property tax levy. Any time after January 1, 2007, the Library may elect an optional early redemption of the notes. Call redemption prices are 101.5% in 2008 and 100% in years after 2008.

**NOTE 6 – RISK MANAGEMENT**

The Library is exposed to various risks of loss related to employee health benefits; workers' compensation claims; theft of, damage to, and destruction of assets; and natural disasters. These risks are provided for through participation in the City of Waukegan's self-insurance risk pool. The risk of any settlement is then spread to the City of Waukegan as a whole.

**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY**  
NOTES TO FINANCIAL STATEMENTS  
APRIL 30, 2009

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**NOTE 7 – RETIREMENT SYSTEMS**

*Illinois Municipal Retirement Fund*

The Library contributes to the Illinois Municipal Retirement Fund (IMRF) an agent multiple employer pension plan that acts as a common investment and administrative agent for local governments and school districts in Illinois through the City of Waukegan. The Illinois Pension Code establishes the benefit provisions of the plan that can only be amended by the Illinois General Assembly. IMRF issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the Illinois Municipal Retirement Fund, 2211 York Road, Suite 500, Oak Brook, Illinois 60523.

Employees participating in IMRF are required to contribute 4.50 percent of their annual covered salary. The member rate is established by state statute. The City is required to contribute at an actuarially determined rate. The employer rate for calendar year 2008 was 8.54 percent of payroll. The employer contribution requirements are established and may be amended by the IMRF Board of Trustees. IMRF's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on a closed basis (overfunded liability amortized on an open basis). The amortization period at December 31, 2008 was 24 years.

The employees of the Library are pooled with the employees of City of Waukegan for purposes of actuarial valuation. Therefore, the amount of accumulated retirement liability and normal costs related specifically to Library personnel is not available.

**NOTE 8 – RESTATEMENT OF NET ASSETS**

During the current fiscal year, the Library decreased net assets in the Government Activities by \$2,345,276 to adjust capital assets to the appraisal of capital assets that was performed as of April 30, 2009. As a result, beginning net assets have been restated in the Statement of Activities.

	<i>Governmental Activities</i>
Net Assets as previously reported, 4/30/2008	\$ 3,862,974
Adjustment to capital assets	<u>(2,345,276)</u>
Net Assets as restated reported, 4/30/2008	\$ <u>1,517,698</u>

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***SUPPLEMENTARY SCHEDULES***

**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY - GENERAL FUND**  
**SCHEDULE OF REVENUES - BUDGET AND ACTUAL**  
**FOR THE YEAR ENDED APRIL 30, 2009**

	ORIGINAL & FINAL BUDGET	ACTUAL
<b>Revenues</b>		
Taxes		
Property taxes	\$ 3,679,254	\$ 3,671,947
Intergovernmental		
State grants	277,266	448,063
Federal grants	1,880	5,161
Total intergovernmental	279,146	453,224
Charges for services		
Licenses, permits & fees	19,690	50,519
Total charges for services	19,690	50,519
Fines and forfeitures		
Fines and penalties	20,110	59,362
Interest		
Interest income	28,950	44,428
Miscellaneous		
Donations	47,290	138,019
Sponsorships	9,130	22,920
Other	1,430	1,947
Total miscellaneous	57,850	162,886
Total revenues	\$ 4,085,000	\$ 4,442,366

**CITY OF WAUKEGAN**  
**WAUKEGAN PUBLIC LIBRARY - GENERAL FUND**  
**SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL**  
**FOR THE YEAR ENDED APRIL 30, 2009**

	ORIGINAL & FINAL BUDGET	ACTUAL
<b>Expenditures</b>		
Public library		
Library services		
Personnel services	\$ 1,880,400	\$ 1,847,681
Personnel benefits	576,600	505,603
Professional services	645,615	627,715
Operating supplies	<u>425,220</u>	<u>457,139</u>
Total library services	<u>3,527,835</u>	<u>3,438,138</u>
Capital outlay	<u>274,800</u>	<u>423,731</u>
Debt Service		
Principal	140,000	140,000
Interest and fiscal charges	<u>92,365</u>	<u>92,365</u>
Total debt service	<u>232,365</u>	<u>232,365</u>
Total expenditures	<u>\$ 4,035,000</u>	<u>\$ 4,094,234</u>

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