

To submit print jobs go to: www.printeron.net/waukeganpl/webprint

Waukegan Public Library Print from your computer to the Waukegan Public Library.
putting quality in your life

Welcome to the Waukegan Public Library Web Printing service. Print virtually any document or web page from your internet connected PC to one of our library printers. 128 North County Street
Waukegan, IL 60085
UNITED STATES

Print jobs will remain in the queues for a maximum of 24 hours. Unclaimed print jobs will be deleted after that time.

Step 1: Select the printer; Black & White – OR - Color

Step 2: Enter a name. This name will be used to identify your print jobs at the Print Release Station.

Step 3: Browse your local drive for a file to print – OR – enter the URL for a web page that you want to print.

Step 4: Click the NEXT button

The interface shows three main sections: 'Printer' with radio buttons for 'B&W Printer' and 'Color Printer', and a 'Details' button; 'Enter User Info' with a 'User Name' field containing 'librarylad'; and 'Select Document' with a 'File or URL' field containing 'www.google.com' and a 'Browse...' button. At the bottom, there are three navigation buttons: a question mark, a back arrow, and a forward arrow.

Printing Options Page:

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Printing Options

Number of copies:

All pages

Pages: - (eg, 1-6 or 3-3).

Document options:
Select your options below.

Document type:
Select type
Excel
PowerPoint

Step 5: Choose the number of copies you would like to print. If you don't want to print every page, you may select a page range. You do not need to select a document type.

Step 6: Click NEXT to continue.
Click ? for help or BACK to start over

The interface shows the 'Printing Options' section with a 'Number of copies' field set to 1, radio buttons for 'All pages' (selected) and 'Pages', and a 'Document type' dropdown menu. At the bottom, there are three navigation buttons: a question mark, a back arrow, and a forward arrow.

Approval Page:

W WAUKEGAN PUBLIC LIBRARY **Print from your computer to the Waukegan Public Library.**
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Approve print job

Your print job has 1 pages.

Pricing information:
\$ 0.20/pg

To cancel this job and return to the start, click the Start button.
To approve this job, click the Print button.

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? ⏪ 🖨️

Page Count and Cost Per Page is displayed.

Click Print to Continue.

Confirmation Page:

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To pick up your document, go to the Print Release Station located on the Main Floor at the Waukegan Public Library during normal business hours.

Your User Information will be required to retrieve your print jobs.

You can refresh the status of your document by clicking the (i) button.

Document Status

Your request has been processed.

Job Reference #: 25456879

Please record your job reference number to identify your print job in the event of a problem.

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www.singlecard.com](http://www.singlecard.com)

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