**Waukegan Public Library Board of Trustees Meeting**

**AGENDA**

Wednesday, April 20, 2016

6:30 p.m. Board Room

128 N. County Street

Waukegan, IL 60085

**Call to Order** President Jackie Herrera Giron

**Roll Call to Constitute a Quorum** Diana Alvey

**Agenda** President Jackie Herrera Giron

*Motion to Approve Agenda for WPL Board of Trustees* April 20, 2016 *Meeting*

**Minutes** President Jackie Herrera Giron

*Motion to Approve Minutes of WPL Board of Trustees March 16, 2016 Meeting*

Presentation by LIRA (Libraries of IL Risk Agency) Tia Incapreo, Marcus Henthorn

**Friends of the WPL Report** Friends Representative

**Foundation Report**  FoundationPresident

Dr. Verna Wilson

**Advisory Committee Report**  Chair - Erick Rivera

**Public Comments**

**Controller’s Report** Betsy Jung

*Motion to Approve March 2016 Summary of Disbursements*

**Director’s Report** Richard Lee

* Waukegan Township Event

April 26th 5:00 pm – 7:00 pm at Bonnie Brook Golf Course

* Lunch with the Mayor

May 9th 11:00 am at Glen Flora Country Club

* Volunteer

**President’s Report** President Jackie Herrera Giron

**Discussion and Action Agenda** Richard Lee

1. Property/Casualty/General Liability Insurance Renewal Presentation on Hartford Insurance

 Brent Jones

*Motion to approve insurance renewal*

1. Copier Vendor Amended Lease Proposals

*Motion to approve copier vendor*

1. Executive Director Evaluation

*Motion to evoke executive session 5 ILCS 120/2(2)1*

*Motion to end closed session 5 ILCS 120/2(2)1*

**Trustee Comments**

**Adjourn**

For questions or comments, please e-mail the Board at wplboard@waukeganpl.info or visit the Board’s website at [www.waukeganpl.org/board-of-trustees.](http://www.waukeganpl.org/board-of-trustees) For assistance in accessing the meeting, contact 847.775.2551.